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**DIRECTORATE FOR FINANCIAL AND ENTERPRISE AFFAIRS
INVESTMENT COMMITTEE**

**Meeting of the Network of National Contact Points for Responsible Business
Conduct**

**NATIONAL CONTACT POINT 2017 REPORT TO THE OECD
Italy Questionnaire**

This document is available in PDF format only.

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NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2017)

This questionnaire is designed to help National Contact Points fulfil their reporting obligations as described in the Procedural Guidance of the OECD Guidelines for Multinational Enterprises. The answers to the questions should reflect the nature and results of the activities of the NCP¹.

STRUCTURE

This questionnaire comprises 60 questions and 2 annexes under the following headings:

- A. Contact information
- B. Institutional arrangements
- C. Information and promotion
- D. Specific instances
- E. Peer learning
- F. Policy coherence
- G. Impact and future work

Annex 1: NCP PROMOTIONAL ACTIVITIES

Annex 2: SPECIFIC INSTANCES

TYPES OF QUESTIONS

1. Yes/No questions

Most questions are Yes/No questions. For each of these questions, please select “Yes” or “No” from the dropdown menu. If a question is not relevant to your NCP, please select N/A (not applicable).

Example:

(b) Promotional activities	
23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i>	Yes/No

2. Open-ended questions

- a) Under certain Yes/No questions, there are open-ended questions to request more detail. For each open-ended question, an answer box is provided. Please keep responses precise and short.

Example:

(a) Location of the NCP	
1. Is the NCP located in a Ministry?	Yes/No
If yes, in which Ministry is the NCP located?	Click here to enter text
If yes, in which department of the Ministry?	Click here to enter text

¹ Page 74 of the Procedural Guidance of the OECD Guidelines for Multinational Enterprises: “Reports should contain information on the nature and results of the activities of the NCP, including implementation activities in specific instances”.

- b) “Additional comments” boxes are situated at the end of each section. Please feel free to enter any additional information you would like to share in these boxes.

Example:

*Additional comments on **Location of the NCP:***
Click here to enter text

TERMS USED IN THE QUESTIONNAIRE

A number of terms are used throughout the questionnaire. Definitions are provided below. Please note that these definitions are exclusively intended to assist in clarifying the terms used in this questionnaire.

- **Advisory body:** Some NCPs have an advisory body which can be consulted by the NCP on a range of activities and issues on which it provides advice. Advisory bodies can include representatives from trade unions, NGOs, business and/or academia, along with representatives of other government ministries or agencies. They do not normally form part of the NCP and do not have decision-making power on accepting or concluding specific instances.
- **Dedicated budget:** A budget that is allocated to the NCP on a regular basis (e.g. every year) to carry out its functions and activities.
- **Independent NCP:** An independent NCP is one whose members do not belong to a government administration, although generally an independent NCP will be supported by a secretariat based in a government administration.
- **Oversight body:** Some NCPs have an oversight body, which has a monitoring role, for example on whether the NCP has followed its own rules of procedures. They can include representatives from trade unions, NGOs, business and/or academia, along with representatives of other government ministries or agencies. They do not normally form part of the NCP and do not have decision-making power on accepting or concluding specific instances.
- **Stakeholder meeting:** A stakeholder meeting is a meeting organised by the NCP to meet with stakeholders, including trade unions, NGOs and the business community that are not part of the structure of the NCP (i.e. they are not members of the NCP, nor present on advisory or oversight bodies).

REPORTING PERIOD

The reporting period for this questionnaire is from 1 January to 31 December 2017.

SUBMISSION

The questionnaire should be completed by using this word document and sent by email to: investment@oecd.org copying barbara.bijelic@oecd.org and kathryn.dovey@oecd.org by **15 January 2018**.

Should you have any questions on how to fill this questionnaire, please contact barbara.bijelic@oecd.org.

NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2017)

A. CONTACT INFORMATION	
<i>Please provide the contact information of the person filling in the questionnaire.</i>	
Name:	Maria Benedetta FRANCESCONI
Job title:	Head of the Italian NCP Secretariat
Email:	benedetta.francesconi@mise.gov.it
Telephone number:	+39 06 47 05 25 23

B. INSTITUTIONAL ARRANGEMENTS	
(a) Location of the NCP	
1. Is the NCP located in a Ministry?	Yes
If yes, in which Ministry is the NCP located?	Ministry of Economic Development
If yes, in which department of the Ministry?	Directorate-General for Industrial Policy, Competitiveness and SMEs – DGPICPMI – Division VI
2. Is the NCP located in an investment promotion agency?	No
3. Is the NCP an independent NCP?	No
4. Has the NCP been established through a legal, regulatory or administrative instrument (e.g. a decree)?	Yes
If yes, please provide the name and date of this instrument	The Italian NCP has been established in 2002 by Law 273/2002 and implemented In 2004 by a Decree of the Minister of Productive Activities - currently Ministry of Economic Development. Two additional ministerial decrees (the Ministerial Decree of 18 March 2011 and the Ministerial Decree of 4 June 2015) reviewed the composition of the NCP Committee (advisory body).
<i>Additional comments on Location of the NCP: Italian NCP address: Via Molise, 2 - 00187 Roma, ITALY</i>	
(b) Composition of the NCP	
5. Who are the members of the NCP? <i>Please describe the functions of the members of the NCP (e.g. President, Secretariat, Independent expert, etc.). No names are required.</i>	The members of the Italian NCP are: the President, the Secretariat and the NCP Committee. The President is the Director General of the Directorate general for Industrial Policy, Competiveness and SMEs of the Ministry of the Economic Development. His function is to: - Adopt the final acts of the NCP, taking into account the opinion expressed by the Committee; - Approve the annual report and present it to the Investment Committee; - Convene the NCP's Committee meetings; - Inform the Committee about the

	<p>National Contact Point's activities;</p> <ul style="list-style-type: none"> - Represent the NCP in all national and international forums and before other NCPs. <p>The Secretariat, directed by the head of the Division VI of the aforementioned DG and his composed by staff of the Ministry attached to the Division. Functions of the NCP Secretariat</p> <ul style="list-style-type: none"> - Writing the Annual Report to be sent to the OCDE Investment Committee; - Ensuring the operational management of the NCP; - Preparing the promotional program for disseminating and informing about the Guidelines; - Manage the specific instances received, except for the acts pertaining to the Director General; - Ensuring the collection of all the issues brought to its attention and answer to inquiries upon approval of the Director General; - Ensuring the preparation of the annual report to be sent to the Investment Committee; <p>The head of the Secretariat replaces the President of the NCP in the event of absence or impediment.</p> <p>The NCP has an Advisory Body – the NCP Committee - composed by representatives of relevant Institutions, businesses associations and other stakeholders. (see below)</p>	
<p>6. Does the NCP have dedicated full-time staff? <i>"Dedicated full-time staff" means staff working full-time on NCP activities. If yes, please indicate the number.</i></p>	Yes	3
<p>7. Does the NCP have dedicated part-time staff? <i>"Dedicated part-time staff" means staff dedicating part of their time to NCP activities. If yes, please indicate the number.</i></p>	Yes	2
<p>8. Have any full-time or part-time staff members joined the NCP during the year? <i>If yes, please indicate how many.</i></p>	Yes	1
<p>9. Have any full-time or part-time staff members left the NCP during the year? <i>If yes, please indicate how many.</i></p>	No	Click here to enter text.
<p>10. Are other Ministries part of the institutional arrangements of the NCP? <i>(e.g. represented on advisory or oversight bodies, participate in specific instances, etc.)</i></p>	Yes	
<p>If yes, please list the Ministries (e.g. Social Affairs, Labour, Trade, Environment, Foreign Affairs, Justice, Finance, etc.)</p>	<p>The Ministries who are members of the NCP Committee are:</p> <ul style="list-style-type: none"> - Ministry of Economic Development (MED) (other Divisions); - Ministry of Agriculture, Food and Forestry Policies - Ministry of Environment, and the Protection of Land and Sea - Ministry of Economy and Finance - Ministry of Foreign Affairs and International Cooperation - Ministry of Health - Ministry of Justice - Ministry of Labour and Social Policies 	

	- Conference of Italian Regions (NOT a Ministry but and institutional actor)
11. Are social partners and other stakeholders (trade unions, business community, civil society and other non-governmental organisations) part of the institutional arrangements of the NCP? (e.g. represented on advisory or oversight bodies, represented as members of the NCP, making NCP decisions on specific instances)	
NGOs	Yes
Representatives of the business community	Yes
Trade unions	Yes
12. Does the NCP have an advisory body?	Yes
If yes, please describe its functions	-
If yes, please list the names of organisations that are represented on the advisory body and the type of organisation, or provide a link to the list on the NCP website. (e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)	<p>10 Government representatives:</p> <ul style="list-style-type: none"> - Ministry of Economic Development (MED) (Including the Director General and NCP Secretariat) - Ministry of Agriculture, Food and Forestry Policies - Ministry of Environment, and the Protection of Land and Sea - Ministry of Economy and Finance - Ministry of Foreign Affairs and International Cooperation - Ministry of Health - Ministry of Justice - Ministry of Labour and Social Policies - Conference of Italian regions <p>5 Business representatives:</p> <ul style="list-style-type: none"> - ABI (Italian Banking Association). - CNA (Italian Confederation of Small and Medium Industry); - CONFCOMMERCIO (Italian General Confederation of Enterprises, Professional Activities and Self-Employment); - CONFINDUSTRIA (Italian General Confederation of Industry) - UNIONCAMERE (Italian Union of Chambers of Commerce) <p>3 Worker organisation representatives:</p> <ul style="list-style-type: none"> - CGIL (Italian General Confederation of Labour); - CISL (Italian Confederation of Workers' Trade Unions); - UIL (Italian Labour Union). <p>2 Civil society representatives</p> <ul style="list-style-type: none"> - AOI (Italian Association of Organisations of International Cooperation and Solidarity); - CNCU (National Council of Consumers and Users).
If yes, please indicate how often the NCP meets with the advisory body	Twice a year
13. Does the NCP have an oversight body?	No
If yes, please describe its functions	Click here to enter text.

If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or please provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	Click here to enter text.
If yes, please indicate how often the oversight body meets	Choose an item.
14. Does the NCP have a body for both advice and oversight?	No
If yes, please describe its functions	Click here to enter text.
If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	Click here to enter text.
If yes, please indicate how often this body meets	Choose an item.
<i>Additional comments on Composition of the NCP:</i> http://pcnitalia.sviluppoeconomico.gov.it/en/partners	
(c) Financial resources	
15. Did the NCP have a dedicated budget this year?	Yes
16. Did the NCP have a dedicated budget to conduct its promotional activities during the year?	Yes
If no, were financial resources for promotional activities allocated on an ad hoc basis when requested by the NCP?	Choose an item.
17. Did the NCP have a dedicated budget to conduct its activities related to specific instances during the year?	Yes
If no, were financial resources for specific instances allocated on an ad hoc basis when requested by the NCP?	Choose an item.
18. During the year, was the NCP able to access funds for the following activities:	
Organising promotional events	Yes
Attending NCP meetings at the OECD	Yes
Attending events organised by other NCPs	Yes
Attending events organised by other stakeholders	Yes
Professional mediator fees or in-house mediator fees	Yes
Fact-finding research into specific instances	No
<i>Additional comments on Financial resources:</i> Click here to enter text.	
(d) Reporting	
19. Does the NCP report to the government on its activities?	Yes

If yes, how often?	Twice a year
20. Does the NCP report to parliament on its activities?	Yes
If yes, how often?	Once a year
<p><i>Additional comments on Reporting:</i> The NCP Secretariat reports to the NCP Committee at least twice a year on progress achieved on its annual action plan. The NCP Secretariat also provides an update on its activities every three months to MED's Internal Evaluation Body for internal monitoring of activities and provides written reports every six months to the Cabinet of the Minister of MED in which the results of NCP activities are compared against their original targets in the annual action plan. According to Italian regulatory requirements a summary of activities of the NCP should also be reported to the Italian Parliament annually</p>	

C. INFORMATION AND PROMOTION		
(a) NCP website ²		
21. Was a new NCP website created this year? If yes, please provide the link.	No	http://pcnitalia.sviluppoeconomico.gov.it/en/
22. Are the following items available on the NCP website:		
Information about the Guidelines and the role of the NCP		
The text of the Guidelines	Yes	
A description of the Guidelines	Yes	
Information on the NCP and its mandate	Yes	
The 2015 NCP Annual Report submitted to the OECD	Yes	
The NCP's own 2015 Annual Report	Yes	
Information about specific instances		
Instructions on how to submit a specific instance	Yes	
The NCP's rules of procedures	Yes	
All final statements since 2011	Yes	
Information on promotional activities		
Information on upcoming events promoting the Guidelines	Yes	
Information on past events promoting the Guidelines	Yes	
Contact information		
Information on how to make an enquiry to the NCP	Yes	
A phone number to reach the NCP directly	Yes	
An email address to reach the NCP directly	Yes	

² This includes dedicated NCP webpages as part of the Ministry's website.

<p><i>Additional comments on NCP website:</i> The website of the Italian NCP exists in both Italian and English language. Works for a reviewed NCP website are in progress.</p>	
<p>(b) Promotional activities³</p>	
<p>23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i></p>	Yes
<p>24. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others? <i>If yes, please provide details in table 2 in Annex 1.</i></p>	Yes
<p>25. Did the NCP make use of social media to communicate on NCP promotional activities during the year?</p>	Yes
<p>26. Did the NCP hold a stakeholder meeting during the year?</p>	Yes
<p>27. Did the NCP promote the Guidelines among the business community during the year?</p>	Yes
<p>28. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?</p>	No
<p>29. Did the NCP promote the Guidelines among NGOs during the year?</p>	Yes
<p>30. Did the NCP promote the Guidelines among trade unions during the year?</p>	Yes
<p>31. Did the NCP promote the Guidelines among government agencies during the year?</p>	Yes
<p>32. Did the NCP promote the Guidelines among embassies abroad during the year?</p>	No
<p>33. Did the NCP promote the Guidelines to investment promotion agencies during the year?</p>	Yes
<p>34. Did the NCP refer to the following sector guidance reports in promotional activities during the year:</p>	
<p>OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas</p>	Yes
<p>OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector</p>	Yes
<p>OECD-FAO Guidance for Responsible Agricultural Supply Chains</p>	Yes
<p><i>Additional comments on the section Promotional activities:</i> In 2017 promotional and awareness raising activities on specific instances were more focussed and as a consequence the number of specific instances increased.</p>	

³ Attendance of NCP meetings held at the OECD and other OECD events such as the Global Forum on Responsible Business Conduct are not considered to be promotional activities.

The Italian NCP launched in cooperation within the OECD-MENA working group the theme of SMEs in supply chain in MENA Regions and their role in RBC.

The National Contact Point in 2017 launched a survey to collect good practices of Italian companies on: "Sustainable and inclusive innovation and non-financial disclosure in Agenda 2030 ": business implications for strategies, organisation and innovative processes (<http://pcnitalia.sviluppoeconomico.gov.it/it/notizie/item/459-indagine-sulle-buone-pratiche-delle-imprese-italiane-%E2%80%9CInnovazione-sostenibile-e-inclusiva-e-rendicontazione-non-finanziaria-nel-quadro-dell%E2%80%99agenda-2030%E2%80%9D>)

An article was published in a trade unions' foundation working paper, entitled: «The European Directive on the communication of non-financial information: transposition in Italy and implementation by companies. The point of view of the Italian NCP», published by one of the leading Italian trade unions. <http://www.fondazionetarantelli.it/working-papers/22-working-paper-fondazione-tarantelli-n-9-la-rendicontazione-non-finanziaria-nuovo-obbligo-o-cambio-di-paradigma>

D. SPECIFIC INSTANCES	
(a) NCP rules of procedure for handling specific instances	
35. Does the NCP have rules of procedure describing the handling of specific instances?	Yes
36. Are the rules of procedure available online? <i>If yes, please provide link. If no, please attach a copy of the rules of procedure to this questionnaire</i>	Yes http://pcnitalia.sviluppoeconomico.gov.it/en/
37. Were the NCP's rules of procedure modified this year?	No
<i>Additional comments on the section Rules of procedure:</i> Works for new rules on procedure are in progress within a working group composed of 5 of the NCP Committee's members	
(b) Specific instance practicalities	
38. Does the NCP confirm receipt of a specific instance submission?	Yes
39. Who has the final sign-off on accepting a specific instance? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The Director General President of the Italian NCP
40. Who has the final sign-off on final statements? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The Director General President of the Italian NCP

41. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance?	No
42. Has the NCP staff undergone training in dispute resolution or problem-solving (e.g. mediation)?	Yes
43. Did the NCP engage professional mediators during the year?	Yes
44. Did the NCP staff or members conduct mediation this year?	No
<i>Additional comments on the section Specific instance practicalities: During the year, the NCP engaged a former judge of an international court for mediation in a specific instance. The process didn't start because the NGO refused mediation.</i>	
(c) Reporting specific instances	
45. Did the NCP receive new specific instance submissions during the year? <i>If yes, please also provide details in Annex 2</i>	Yes
46. Of the specific instances that were already in progress at the start of the year, are there any that are still ongoing at the end of the calendar year? <i>If yes, please also provide details in Annex 2</i>	No
<i>Additional comments on the section Reporting specific instances: http://pcnitalia.sviluppoeconomico.gov.it/en/how-we-manage-instances The number of specific instances submitted to the Italian NCP increased last year compared to the previous years.</i>	

E. PEER LEARNING	
47. Did the NCP take part in the following activities with other NCPs during the year:	
NCP-hosted peer learning activities	Yes
Co-operation with other NCPs in handling specific instances	Yes
Mentoring/capacity building of another NCP	Yes
48. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2017?	No
49. Which topic would the NCP consider to be a priority to cover in a peer learning event?	Coordination among NCPs in specific instances. Specific instances in non-adhering countries: how to interpret the OECD Guidelines provisions
50. Is the NCP interested in participating in developing tools for use by NCPs?	Yes

*Additional comments on the section **Peer-learning activities**:
Click here to enter text.*

F. POLICY COHERENCE⁴		
51. Have the Guidelines been referred to in relevant national legislation adopted during the year? <i>(e.g. on responsible business conduct; non-financial reporting, export credits regulation, public procurement)</i>	Yes	
If yes, please provide a link to the legislation. <i>If a link is not available, please attach a copy of the legislation to this questionnaire.</i>	The National minum environmental criteria document (part of NAP GPP) for the supply of textile products refers to the OECD Guidance on Textile and Garment as a reference document for due diligence (par 5.1) http://www.minambiente.it/sites/default/files/archivio/allegati/GPP/2017/allegato_tecnico_tessili_2017.pdf Please Note that The EU Regulation on Conflict Minerals is directly applicable to EU member states – there, reference is made to the OECD Guidelines and Guidance documents	
52. Did the NCP communicate public statements on specific instances to public procurement officials?	No	
53. Did the NCP communicate public statements on specific instances to officials responsible for trade missions?	Yes	
54. Did the NCP communicate public statements on specific instances to officials responsible for foreign trade and investment incentives?	Yes	
55. Did your country adopt a National Action Plan (NAP) this year? <i>If yes, please indicate which type of NAP</i>	No	N/A
If yes, does the NAP make reference to the Guidelines?	Yes	
If yes, does the NAP make reference to the NCP?	Yes	
56. Was a NAP in development this year? <i>If yes, please indicate which NAP.</i>	No	Choose an item.
If yes, did the NCP participate in the development of the National Action Plan?	No	
57. Please indicate any other examples of policy coherence activities:	Participation to the activities of the Ministry of the Environment to the NAP on sustainable consumption and the NAP on green public procurement (NAP GPP) Membership and participation to the Inteministerial Committee for Human Rights (ICBHR) for the Implementation of the Italian NAP	

⁴ Paragraph 37 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises: “Statements and reports on the results of the proceedings made publicly available by the NCPs could be relevant to the administration of government programmes and policies. In order to foster policy coherence, NCPs are encouraged to inform these government agencies of their statements and reports when they are known by the NCP to be relevant to a specific agency’s policies and programmes [...]”

	<p>on Business and Human Rights</p> <p>Participation to the activities of the Working group for the definition of criteria for social responsibility for Non-profit Entities; Ministry of Labor and Social Policies</p> <p>Collaboration with the WG3 of the National Development Cooperation Council in the development of the guidelines and criteria for involving the Private Sector in development cooperation- reference to the OECD Guidelines and to the specific instance procedures</p> <p>Participation to the Inter-institutional Anti-bribery Board, coordinated by the Ministry of Foreign Affairs and International Cooperation</p> <p>Coordination with the Ministry of Foreign Affairs on SDGs in EU and international dossiers</p> <p>Cooperation with the Ministry of Labour to define Italian position in G20 Germany Labor and Employment – decent work and sustainable supply chains</p>
<p><i>Additional comments on Policy Coherence:</i> The Italian NAP on BHR has been adopted in December 2016</p>	

G. IMPACT AND FUTURE WORK	
58. Does the NCP have a promotional plan for the coming year (2017)?	Yes
59. Is the NCP interested in being a <u>reviewer</u> in a peer review planned in 2017 or 2018?	Yes
60. Is the NCP interested in being an <u>observer</u> of a peer review planned in 2017 or 2018?	No
61. Please enter the relevant fluent language capabilities of your team (French, English and/or Spanish)	French, English
62. Has the NCP faced any particular challenge(s) it would like to highlight this year?	Click here to enter text.
<p><i>Additional comments on the section Impact and future work:</i> Click here to enter text.</p>	

Annex 1: NCP PROMOTIONAL ACTIVITIES

Please provide information on the events organised or co-organised by the NCP (Table 1), and events in which the NCP has participated to promote the Guidelines (Table 2).
 Please select the event type, size and type of audience as well as the theme from the dropdown menus for each event.
 Please add additional lines if needed.

Table 1

NCP-organised and co-organised events to promote the Guidelines and/or the NCP							
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Organised or co-organised?	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc.</i>	Theme <i>e.g. the OECD Guidelines, the NCP activities on sector due diligence guidance documents, etc.</i>
Mechanic sector Supply Chain: Value Creation, Innovation, Due Diligence, Traceability and Transparency	06/04/2017	Bologna – ITALY (Emilia Romagna Region)	Conference	50-100	Co-organised	Mechanic sector supply chain: large and small Business. Regional Institutions, Academia, NGOs, Trade unions, General public	OECD Guidelines, the NCP activities. Focus on responsible business models, due diligence, traceability and transparency: the implication for the supply chain management in the mechanic sector
MENA-OECD WG on SMEs and Entrepreneurship Policy: Boosting SMEs for diversification, inclusion and resilience in the MENA regions	04-05/07/2017	Rome – Italy	Other	50-100	Co-organised	Government representatives of MENA Region, OECD, Businesses, Stakeholders	OECD Guidelines, The Italian NCP, Focus on RBC for SMEs in the supply chain
From an ethical vision to integrating CSR for value creation	19/06/2017	Prato – Italy (Tuscany Region)	Seminar	30-50	Co-organise	Business representatives, NGOs, Academia, General public, Regional and Government representatives	OECD Guidelines, the NCP activities. Focus on responsible business models, due diligence, traceability and transparency: the implication for the supply chain management in the

							agrifood sector.
Supply Chain: Creation of Value, Innovation, Due diligence, Traceability and Transparency. The agrifood supply chain	07/07/2017	Salerno – ITALY (Campania Region)	Conference	50-100	Co-organised	Business representatives, NGOs, Trade unions, Academia, General public, Government representatives	Access to Remedies in the OECD Guidelines for Multinational Enterprises and in the UN Guiding Principles on Business and Human Rights: Non-judicial, Institutional and Private Dispute Resolution Procedures
Access to Remedies in the OECD Guidelines for Multinational Enterprises and in the UN Guiding Principles on Business and Human Rights: Non-judicial, Institutional and Private Dispute Resolution Procedures	10/11/2017	Rome	Conference	50-100	Organised	Business, Trade Unions, NGOs, Academia, Government representatives	The NCP and the specific instance mechanism. Access to non-judicial remedies in the OECD Guidelines and in the UNGP on BHR
XI Political Commission on Productive Activities within the Conference of Regions and Autonomous Provinces	05/04/2017	Rome	Other	10-50	Co-organised	Government and Regional Government Representatives	The NCP activities: proposals of Cooperation with Italian Regions
ICBHR “the new NAP BHR and its implementation also in view of the SDGs”	13/03/2017	Rome	Workshop	50-100	Co-organised	Inter-ministerial Committee for Human Rights Stakeholders, business, Government representatives, Development Agency	Specific instances in the OECD Guidelines
Total number=			7				

Table 2

Presentations by the NCP to promote the Guidelines and/or the NCP in events organised by others								
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc</i>	Organiser(s)	Type of intervention	Theme of the intervention
Informal EU Member States meeting on the EU garment initiatives	21/02/2017	Brussels - Belgium	Meeting	10-50	Government representative	EU COMM	Discussion	Italian activities, with the focus on implications in garment supply chains management: OECD and Italian NCP implemented actions
Focus Group on the issue of market reward mechanisms related to the responsible business conduct and consumers social responsibility	23/02/2017	Rome - Italy	Other	10-50	Multi-stakeholder	Consumers Association	Focus group participation	Responsible business conduct and consumers' role
Made in Italy: Economic, Social and Ethical Value. Sewing, weaving, forming ... Ethics!	18/04/2017	Torino - Italy	Conference	50-100	Business representatives, NGOs, Trade unions, Academia, General public, Government representatives	CNA (small business association) Fashion Federation	Presentation	OECD Guidelines; integration of RBC in the textile sector: tools for business models, education for consumers and managers.
Master SPICES - FOCSIV,	18/05/2017	Rome - Italy	Other	50-100	Master students	Università Lateranense	Lecture	Lecture on responsible Business Conduct, the role of the OECD GL and concrete cases managed by the NCP
"UN 2030 Agenda. The sustainability from a consumer point of view"	30/5/2017	Rome - Italy	Conference	>100	Business, Consumers, other stakeholders	Consumers' Forum and ASVIS	Presentation	Consumers and Sustainable Development, the role of the different actors to improve responsible business conduct
UNECE Session at EU DEV DAYS 2017. "The emperors' new clothes. Ethical and informed choices"	08/06/2017	Brussels - Belgium	Round Table	10-50	Government representatives, International Organisations, Business, stakeholders	UNECE	Discussion	OECD Guidelines, the Italian NCP activities for supply chain due diligence in the Garment sector.
Thun Group of Banks Annual	19/06/2017	Thun - Switzerland	Meeting	50-100	Banks, UNWG on BHR, OECD, NCPs,	Thun Group	Presentation and discussion	Presentation of the Italian NCP specific instances

Meeting 2017					stakeholders			management and on views for BHR implementation. Discussion on Thun Group Paper on Business and Human Rights in the Banking sector.
Forum UN Global Compact Italian Network	26-27/09/2017	Lucca - Italy	Other	50-100	Business representatives, Government representative, NGOs	UNGC Italian Network	Round table discussion	OECD Guidelines; NCPs activities; instruments and procedures to implement RBC OECD and NCP tools
Forum UNECE	03/10/2017	Rome - Italy	International Conference	50-100	Government Representatives, Business, International Organizations, Other stakeholders	UNECE and ICE (National Trade and Investment Agency)	Presentation	The OECD Guidelines; NCP activities; supply chain due diligence, traceability and transparency, role of large firms vis-à-vis small firms. Tools and experiences
CSR and Social Innovation Forum "Do profit companies have to measure their social impact?"	04/10/2017	Milan - Italy	Conference	50-100	Business representatives, NGOs, Academia, General public, Government representatives	Bocconi University	Presentation	The OECD Guidelines; NCP activities; Non- financial disclosure, and implications for the Italian companies. RBC Platform for SMEs.
Focus Group Erg Lab: The non-financial reporting: towards a new sustainability report	18/10/2017	Rome - Italy	Other	<10	Business representatives, Government representative	ERG Corporate (energy company)	Focus Group for understanding the implementation of the NFD Directive	The new NFD Directive and practical implications for reporting accountability and due diligence
The SDGs: Experiences and Progresses on Their Implementation in Europe	25/10/2017	Rome - Italy	Conference	>100	Multi-stakeholser	Ministry of Foreign Affairs and International Cooperation and Global Compact Network Italy	Presentation	SDGs and RBC the contribution of innovation
SROI Analysis Presentation of the McDonald Foundation	09/11/2017	Rome - Italy	Seminary	10-50	Multi-stakeholders	McDonald Foundation	Discussion	The OECD Guidelines and responsible business conduct: the importance of evaluating impacts and expected results.
Industry 4.0 and Ethic	11/11/2017	Artimino (Florence) - Italy	Conference	10-50	Business representatives, NGOs, Trade unions, Academia, General	Tuscany Research and Study Association	Presentation	The OECD Guidelines, innovative responsible business conduct: why and how.

					public, Government and Regional representatives			
Business and Human Rights: The Italian NAP and the legal opinion of the Fundamental Rights Agency (FRA)	20/11/17	Rome - Italy	Other	50-100	Government representatives, Academia, Business, Trade Unions, NGOs	Interministerial Committee for Human Rights And European Union Agency for Fundamental Rights	Presentation and discussion	The specific instances mechanism and the Italian NCP vis-à-vis the FRA legal opinion
Business Integrity Forum- National Event 2017	13/11/2017	Milan - Italy	Conference	50-100	Government representatives, business, stakeholders	Transparency International	Presentation	OECD Guidelines: the role and action of private sector in combating bribery

Total number=	16
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Annex 2: SPECIFIC INSTANCES

Please provide details of the following in the table below:

1. Specific instances **in progress** during the year:
 - Before the initial assessment: specific received and initial assessment in development
 - After the initial assessment: specific instances received and found to merit further examination after the initial assessment, and under consideration by the NCP. Good offices were offered to the parties.
2. Specific instances **concluded** during the year (specific instances that the NCP found to merit further examination after the initial assessment and that have subsequently been closed). Please include any follow-up planned or executed regarding concluded specific instances. When NCPs engage in follow-up they review how the parties have implemented the agreement and recommendations.
3. Specific instances **not accepted** during the year (specific instances that the NCP found not to merit further examination).

Please add additional lines if needed.

We encourage all NCPs to inform the Secretariat on received specific instances and to provide a final statement as soon as it becomes available, in order to keep the OECD database updated at all times. For all specific instances that have not yet been reported to the Secretariat, please complete and send this [form](#) to Sama.Altahercucci@oecd.org and Kathryn.dovey@oecd.org⁵.

For all specific instances that are currently IN PROGRESS:

Before the initial assessment

Names of parties	Date received <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Chima Williams & Associates (CWA) et al. / ENI S.p.A.	15 December 2017	Click here to enter text.	Dialogue with the Dutch NCP to appoint the leader NCP. The Italian NCP is leading NCP

⁵ According to paragraph 42 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises, “[...] NCPs will report to the Investment Committee in order to include in the Annual Report on the OECD Guidelines information on all specific instances that have been initiated by parties, including those that are in the process of an initial assessment, those for which offers of good offices have been extended and discussions are in progress, and those in which the NCP has decided not to extend an offer of good offices after an initial assessment”.

International Federation for Human Rights (FIDH) et al. / Italtel S.p.A	13 September 2017	Click here to enter text.	Dialogue with the Argentine NCP to appoint the leader NCP. The Argentinian NCP is leading NCP		
Individual /TENARIS S.A.	26 September 2017				
After the initial assessment					
Names of parties	Date received <i>(dd/mm/yyyy)</i>	Is the initial assessment publicly available?	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.	
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.	

Total number= 3

For all specific instances that were CONCLUDED during the year:						
Title	Date received <i>(dd/mm/yyyy)</i>	Date concluded <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Outcomes achieved	Follow-up by the NCP	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Survival International Italia /Salini Impregilo S.p.A.	11 March 2016	8 June 2017	http://mneguidelines.oecd.org/database/instances/it0009.htm	Other	No follow-up	No

Total number= 1

For all specific instances that were NOT ACCEPTED during the year:

Title	Date received <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Reasons for not accepting the specific instance	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Click here to enter text.		Click here to enter text.	Specific instance was transferred to another NCP	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

Total number=	0
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END OF QUESTIONNAIRE