

**DIRECTORATE FOR FINANCIAL AND ENTERPRISE AFFAIRS
INVESTMENT COMMITTEE**

**Meeting of the Network of National Contact Points for Responsible Business
Conduct**

NATIONAL CONTACT POINT 2018 REPORT TO THE OECD: ITALY

This document is available in PDF format only.

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NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2018)

This questionnaire is designed to help National Contact Points fulfil their reporting obligations as described in the Procedural Guidance of the OECD Guidelines for Multinational Enterprises. The answers to the questions should reflect the nature and results of the activities of the NCP¹.

STRUCTURE

This questionnaire comprises 61 questions and 2 annexes under the following headings:

- A. Contact information
- B. Institutional arrangements
- C. Information and promotion
- D. Specific instances
- E. Peer learning
- F. Policy coherence
- G. Impact and future work

Annex 1: NCP PROMOTIONAL ACTIVITIES

Annex 2: SPECIFIC INSTANCES

TYPES OF QUESTIONS

1. Yes/No questions

Most questions are Yes/No questions. For each of these questions, please select “Yes” or “No” from the dropdown menu. If a question is not relevant to your NCP, please select N/A (not applicable).

Example:

(b) Promotional activities	
23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i>	Yes/No

2. Open-ended questions

- a) Under certain Yes/No questions, there are open-ended questions to request more detail. For each open-ended question, an answer box is provided. Please keep responses precise and short.

Example:

(a) Location of the NCP	
1. Is the NCP located in a Ministry?	Yes/No
If yes, in which Ministry is the NCP located?	Click here to enter text
If yes, in which department of the Ministry?	Click here to enter text

¹ Page 74 of the Procedural Guidance of the OECD Guidelines for Multinational Enterprises: “Reports should contain information on the nature and results of the activities of the NCP, including implementation activities in specific instances”.

- b) “Additional comments” boxes are situated at the end of each section. Please feel free to enter any additional information you would like to share in these boxes.

Example:

*Additional comments on **Location of the NCP:***
Click here to enter text

TERMS USED IN THE QUESTIONNAIRE

A number of terms are used throughout the questionnaire. Definitions are provided below. Please note that these definitions are exclusively intended to assist in clarifying the terms used in this questionnaire.

- **Advisory body:** Some NCPs have an advisory body which can be consulted by the NCP on a range of activities and issues on which it provides advice. Advisory bodies can include representatives from trade unions, NGOs, business and/or academia, along with representatives of other government ministries or agencies. They do not normally form part of the NCP and do not have decision-making power on accepting or concluding specific instances.
- **Dedicated budget:** A budget that is allocated to the NCP on a regular basis (e.g. every year) to carry out its functions and activities.
- **Independent NCP:** An independent NCP is one whose members do not belong to a government administration, although generally an independent NCP will be supported by a secretariat based in a government administration.
- **Oversight body:** Some NCPs have an oversight body, which has a monitoring role, for example on whether the NCP has followed its own rules of procedures. They can include representatives from trade unions, NGOs, business and/or academia, along with representatives of other government ministries or agencies. They do not normally form part of the NCP and do not have decision-making power on accepting or concluding specific instances.
- **Stakeholder meeting:** A stakeholder meeting is a meeting organised by the NCP to meet with stakeholders, including trade unions, NGOs and the business community that are not part of the structure of the NCP (i.e. they are not members of the NCP, nor present on advisory or oversight bodies).

REPORTING PERIOD

The reporting period for this questionnaire is from 1 January to 31 December 2018.

SUBMISSION

The questionnaire should be completed by using this word document and sent by email to: RBC@oecd.org copying nicolas.hachez@oecd.org and kathryn.dovey@oecd.org by **21 January 2019**.

NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2018)

A. CONTACT INFORMATION	
<i>Please provide the contact information of the person filling in the questionnaire.</i>	
Name:	Maria Benedetta Francesconi
Job title:	Manager of the Division VI at the Directorate-General for Industrial Policy, Competitiveness and SMEs at the Ministry of Economic Development – also Head of the Italian NCP Secretariat
Email:	benedetta.francesconi@mise.gov.it
Telephone number:	00390647052523

B. INSTITUTIONAL ARRANGEMENTS	
(a) Location of the NCP	
1. Is the NCP located in a Ministry?	Yes
If yes, in which Ministry is the NCP located?	Ministry of Economic Development
If yes, in which department of the Ministry?	Division VI Division VI: “Policies for SMEs, the cooperative movement and innovative start-ups. Corporate social responsibility and international industrial cooperation” within the Directorate General for Innovation Policy, Competitiveness and SMEs of the Ministry of Economic Development
2. Is the NCP located in an investment promotion agency?	No
3. Is the NCP an independent NCP?	No
4. Has the NCP been established through a legal, regulatory or administrative instrument (e.g. a decree)?	Yes
If yes, please provide the name and date of this instrument	The Italian NCP has been established by Law 273/2002 (art. 39) and regulated by a Ministerial Decree and subsequent modifications Ministerial (Decree of 30 July 2004 as modified by the Ministerial Decree of 18 March 2011 and by the Ministerial Decree of 4 June 2015).
<i>Additional comments on Location of the NCP: Italian NCP address: Via Molise, 2 – 00187 Roma - Italy</i>	
(b) Composition of the NCP	
5. Who are the members of the NCP? <i>Please describe the functions of the members of the NCP (e.g. President, Secretariat, Independent expert, etc.). No names are required.</i>	<p>The Italian NCP is composed by the President, the NCP Secretariat and the NCP Committee.</p> <p>The Director General-President of the NCP, is the Director General of the DG PICPMI. He represents the NCP and adopts final acts.</p> <p>The Secretariat of the NCP is composed by the Head of the NCP Secretariat, and Officials from the Division VI - DG PICPMI. The Secretariat is in charge</p>

	<p>of the NCP general administration, manages the specific instance process and the NCP website; elaborates notes for the President, organizes and moderates the bi-annual meetings of the NCP Committee; elaborates, in accordance with the NCP Committee, the NCP Annual Program of activity; elaborate the Annual Summary Report for the NCP Committee and the OECD NCP Annual report.</p> <p>The NCP Committee is composed by institutional representatives and other stakeholders. It has consulting function in relation with the specific instance process. It contributes to the strategic NCP prioritization and to the implementation of the annual activity program.</p>	
6. Does the NCP have dedicated full-time staff? <i>“Dedicated full-time staff” means staff working full-time on NCP activities. If yes, please indicate the number.</i>	Yes	2
7. Does the NCP have dedicated part-time staff? <i>“Dedicated part-time staff” means staff dedicating part of their time to NCP activities. If yes, please indicate the number.</i>	Yes	3
8. Have any full-time or part-time staff members joined the NCP during the year? <i>If yes, please indicate how many.</i>	No	0
9. Have any full-time or part-time staff members left the NCP during the year? <i>If yes, please indicate how many.</i>	No	Click here to enter text.
10. Are other Ministries part of the institutional arrangements of the NCP? <i>(e.g. represented on advisory or oversight bodies, participate in specific instances, etc.)</i>	Yes	
If yes, please list the Ministries (e.g. Social Affairs, Labour, Trade, Environment, Foreign Affairs, Justice, Finance, etc.)	Ministry of Foreign Affairs and International Cooperation, Ministry of Environment, Ministry of Economy and Finance, Ministry of Justice, Ministry of Labour and Social Policies, Ministry of Agriculture, Ministry of Health Ministry of Economic Development- International Trade and Trade Promotion Department	
11. Are social partners and other stakeholders (trade unions, business community, civil society and other non-governmental organisations) part of the institutional arrangements of the NCP? <i>(e.g. represented on advisory or oversight bodies, represented as members of the NCP, making NCP decisions on specific instances)</i>		
NGOs	Yes	
Representatives of the business community	Yes	
Trade unions	Yes	
12. Does the NCP have an advisory body?	Yes	
If yes, please describe its functions	The NCP Committee is invested with advisory functions and contributes to the identification of the strategic priorities of the NCP and to the implementation of its annual program of activities.	

	<p>The NCP Committee plays an advisory role in the management of the specific instance process. For more details on the NCP Committee advisory role with regards to specific instances, please refer to the “Handbook for the management of the specific instances submitted to the Italian National Contact Point »</p> <p>https://pcnitalia.mise.gov.it/attachments/article/2035924/Handbook%20procedures%20instances%20EN.pdf</p>
<p>If yes, please list the names of organisations that are represented on the advisory body and the type of organisation, or provide a link to the list on the NCP website. (e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</p>	<p>Organisations represented in the NCP Committee:</p> <ul style="list-style-type: none"> - Confindustria (General Confederation of Italian Industry) http://www.confindustria.it/wps/portal/EN . - the Italian SMEs major National Associations: <ul style="list-style-type: none"> - Confederazione Nazionale dell'Artigianato e della Piccola e Media Impresa (CNA) http://www.cnaroma.it/ - Confcommercio https://www.confcommercio.it/english - the National Workers Organizations: <ul style="list-style-type: none"> - the Italian General Confederation of Labor (CGIL) http://www.cgil.it/ - the Italian Confederation of Trade Unions (CISL) https://www.cisl.it/english.html - the Italian Labor Union (UIL) http://www.uil.it/ . - the Italian Banking Association (ABI) www.abi.it - the Conference of Italian Regions and Autonomus Regions http://www.regioni.it/ . - the Italian Union of Chambers of Commerce, Industry, Handicraft and Agriculture (Unioncamere) http://www.unioncamere.gov.it/ . - the National Council of Consumers and Users (CNCU) http://www.tuttoconsumatori.org . - the Association of the Italian Organizations of International Solidarity and Cooperation (AOI) http://www.ong.it/ .
<p>If yes, please indicate how often the NCP meets with the advisory body</p>	<p>Twice a year</p>
<p>13. Does the NCP have an oversight body?</p>	<p>No</p>
<p>If yes, please describe its functions</p>	<p>Click here to enter text.</p>
<p>If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or please provide a link to the list on the NCP website. (e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</p>	<p>Click here to enter text.</p>
<p>If yes, please indicate how often the oversight body meets</p>	<p>Choose an item.</p>
<p>14. Does the NCP have a body for both advice and oversight?</p>	<p>No</p>
<p>If yes, please describe its functions</p>	<p>Click here to enter text.</p>
<p>If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or provide a link to the list on the NCP website. (e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</p>	<p>Click here to enter text.</p>
<p>If yes, please indicate how often this body meets</p>	<p>Choose an item.</p>

<p><i>Additional comments on Composition of the NCP:</i> Click here to enter text.</p>	
<p>(c) Financial resources</p>	
15. Did the NCP have a dedicated budget this year?	Yes
16. Did the NCP have a dedicated budget to conduct its promotional activities during the year?	Yes
If no, were financial resources for promotional activities allocated on an ad hoc basis when requested by the NCP?	Choose an item.
17. Did the NCP have a dedicated budget to conduct its activities related to specific instances during the year?	Yes
If no, were financial resources for specific instances allocated on an ad hoc basis when requested by the NCP?	Choose an item.
18. During the year, was the NCP able to access funds for the following activities:	
Organising promotional events	Yes
Attending NCP meetings at the OECD	Yes
Attending events organised by other NCPs	Yes
Attending events organised by other stakeholders	Yes
Professional mediator fees or in-house mediator fees	Yes
Fact-finding research into specific instances	No
<p><i>Additional comments on Financial resources:</i> The Italian NCP has an annual allocation of budget in the Budget Law.</p>	
<p>(d) Reporting</p>	
19. Does the NCP report to the government on its activities?	Yes
If yes, how often?	Once a year
20. Does the NCP report to parliament on its activities?	Yes
If yes, how often?	Once a year
<p><i>Additional comments on Reporting:</i> The NCP also reports to the NCP Committee at least every 6 months.</p>	

C. INFORMATION AND PROMOTION

(a) NCP website²	
21. Was a new NCP website created this year? If yes, please provide the link.	Yes https://pcnitalia.mise.gov.it/index.php/en/
22. Are the following items available on the NCP website:	
Information about the Guidelines and the role of the NCP	
The text of the Guidelines	Yes
A description of the Guidelines	Yes
Information on the NCP and its mandate	Yes
The 2015 NCP Annual Report submitted to the OECD	Yes
The NCP's own 2015 Annual Report	Yes
Information about specific instances	
Instructions on how to submit a specific instance	Yes
The NCP's rules of procedures	Yes
All final statements since 2011	Yes
Information on promotional activities	
Information on upcoming events promoting the Guidelines	Yes
Information on past events promoting the Guidelines	Yes
Contact information	
Information on how to make an enquiry to the NCP	Yes
A phone number to reach the NCP directly	Yes
An email address to reach the NCP directly	Yes
<i>Additional comments on NCP website:</i> The new website is mobile compatible. Graphic and content have been redesigned to make the specific instance management process more clear, transparent and effective. It provides an easiest and user friendly search of information for a more efficient promotion of the OECD Guidelines, connecting the Guidelines themes and sectors to users' focus of interest.	
(b) Promotional activities³	
23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i>	Yes
24. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others? <i>If yes, please provide details in table 2 in Annex 1.</i>	Yes
25. Did the NCP make use of social media to communicate on NCP promotional activities during the year?	Yes
26. Did the NCP hold a stakeholder meeting during the year?	No
27. Did the NCP promote the Guidelines among the business community during the year?	Yes
28. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?	Yes
29. Did the NCP promote the Guidelines among NGOs during the year?	Yes

² This includes dedicated NCP webpages as part of the Ministry's website.

³ Attendance of NCP meetings held at the OECD and other OECD events such as the Global Forum on Responsible Business Conduct are not considered to be promotional activities.

30. Did the NCP promote the Guidelines among trade unions during the year?	Yes
31. Did the NCP promote the Guidelines among government agencies during the year?	Yes
32. Did the NCP promote the Guidelines among embassies abroad during the year?	No
33. Did the NCP promote the Guidelines to investment promotion agencies during the year?	Yes
34. Did the NCP refer to the following sector guidance reports in promotional activities during the year:	
OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas	Yes
OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector	Yes
OECD-FAO Guidance for Responsible Agricultural Supply Chains	Yes
<i>Additional comments on the section Promotional activities: OECD Due Diligence Guidance for Responsible Supply Chains in the Garment and Footwear Sector.</i>	

D. SPECIFIC INSTANCES	
(a) NCP rules of procedure for handling specific instances	
35. Does the NCP have rules of procedure describing the handling of specific instances?	Yes
36. Are the rules of procedure available online? <i>If yes, please provide link. If no, please attach a copy of the rules of procedure to this questionnaire</i>	Yes https://pcnitalia.mise.gov.it/attachments/article/203592
37. Were the NCP's rules of procedure modified this year?	Yes
<i>Additional comments on the section Rules of procedure: For more details on the Italian NCP Specific Instances management and rules of procedures, please refer to the following link: https://pcnitalia.mise.gov.it/index.php/en/specific-instances/how-to-submit-a-specific-instance-to-the-national-contact-point</i>	
(b) Specific instance practicalities	
38. Does the NCP confirm receipt of a specific instance submission?	Yes
39. Who has the final sign-off on accepting a specific instance? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The NCP President

40. Who has the final sign-off on final statements? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The NCP President
41. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance?	No
42. Has the NCP staff undergone training in dispute resolution or problem-solving (e.g. mediation)?	Yes
43. Did the NCP engage professional mediators during the year?	Yes
44. Did the NCP staff or members conduct mediation this year?	No
<p><i>Additional comments on the section Specific instance practicalities:</i></p> <p>For more details on the Italian NCP Specific Instances management of transparency and confidentiality, please refer to the following link:</p> <p>https://pcnitalia.mise.gov.it/index.php/en/specific-instances/trasparency-and-confidentiality-in-dealing-with-the-specific-instances</p> <p>For more details on the ongoing Specific Instances management and all the previous cases treated by the Italian NCP, please refer to the following link:</p> <p>https://pcnitalia.mise.gov.it/index.php/en/specific-instances/specific-instances-submitted-to-the-ncp</p>	
(c) Reporting specific instances	
45. Did the NCP receive new specific instance submissions during the year? <i>If yes, please also provide details in Annex 2</i>	Yes
46. Of the specific instances that were already in progress at the start of the year, are there any that are still ongoing at the end of the calendar year? <i>If yes, please also provide details in Annex 2</i>	Yes
<p><i>Additional comments on the section Reporting specific instances:</i></p> <p>https://pcnitalia.mise.gov.it/index.php/en/specific-instances/specific-instances-submitted-to-the-ncp</p>	

E. PEER LEARNING	
47. Did the NCP take part in the following activities with other NCPs during the year:	
NCP-hosted peer learning activities	Yes
Co-operation with other NCPs in handling specific instances	Yes

Mentoring/capacity building of another NCP	No
48. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2019?	No
49. Which topic would the NCP consider to be a priority to cover in a peer learning event?	The role of a Supporting NCP
50. Is the NCP interested in participating in developing tools for use by NCPs?	Yes
<p><i>Additional comments on the section Peer-learning activities:</i> Click here to enter text.</p>	

F. POLICY COHERENCE ⁴		
51. Have the Guidelines been referred to in relevant national legislation adopted during the year? <i>(e.g. on responsible business conduct; non-financial reporting, export credits regulation)</i>	No	
If yes, please provide a link to the legislation. <i>If a link is not available, please attach a copy of the legislation to this questionnaire.</i>	Click here to enter text.	
52. Did the NCP communicate public statements on specific instances to officials responsible for trade missions?	Yes	
53. Did the NCP communicate public statements on specific instances to officials responsible for foreign trade and investment incentives?	Yes	
54. Did your country adopt a National Action Plan (NAP) this year? <i>If yes, please indicate which type of NAP</i>	No	Choose an item.
If yes, does the NAP make reference to the Guidelines?	No	
If yes, does the NAP make reference to the NCP?	No	
55. Was a NAP in development this year? <i>If yes, please indicate which NAP.</i>	No	Choose an item.
If yes, did the NCP participate in the development of the National Action Plan?	No	
56. Please indicate any other examples of policy coherence activities:	<p>The Italian NCP participated to the mid-term review of the Italian NAP-BHR. The Italian NCP is involved in the implementation of some measures of the Action Plan. https://cidu.esteri.it/comitatodirittiumani/risorse/doc/2018/11/all_2_pan_bhr_ita_2018_.pdf</p>	

⁴ Paragraph 37 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises: "Statements and reports on the results of the proceedings made publicly available by the NCPs could be relevant to the administration of government programmes and policies. In order to foster policy coherence, NCPs are encouraged to inform these government agencies of their statements and reports when they are known by the NCP to be relevant to a specific agency's policies and programmes [...]."

<p><i>Additional comments on Policy Coherence:</i> Click here to enter text.</p>	
<p>Public procurement</p>	
<p>57. Does your national legislation or policy on public procurement refer to the Guidelines and/or OECD due diligence instruments?</p>	<p>Yes</p>
<p>If yes, please provide a link to the legislation. <i>If a link is not available, please attach a copy of the legislation to this questionnaire.</i></p>	<p>Green Public Procurement legislation http://www.gazzettaufficiale.it/do/gazzetta/serie_generale/3/pdfPaginato?dataPubblicazioneGazzetta=20170128&numeroGazzetta=23&tipoSerie=SG&tipoSupplemento=GU&numeroSupplemento=0&progressivo=0&edizione=0&elenco30giorni=&numPagina=87</p>
<p>58. Does your national legislation or policy on public procurement make a link to the NCP process?</p>	<p>No</p>
<p>If yes, did the NCP communicate public statements on specific instances to public procurement officials during the year 2018?</p>	<p>Choose an item.</p>
<p>59. Please provide any other relevant information on how your government is including responsible business conduct considerations into the public procurement process.</p>	<p>The NCP is involved in the works of the Commission dealing with GPP in the framework of the National Action Program on Green Public Procurement.</p>

<p>G. IMPACT AND FUTURE WORK</p>	
<p>60. Does the NCP have a promotional plan for the coming year (2019)?</p>	<p>Yes</p>
<p>61. Has the NCP faced any particular challenge(s) it would like to highlight this year?</p>	<p>No</p>
<p><i>Additional comments on the section Impact and future work:</i> Click here to enter text.</p>	

Annex 1: NCP PROMOTIONAL ACTIVITIES

Please provide information on the events organised or co-organised by the NCP (Table 1), and events in which the NCP has participated to promote the Guidelines (Table 2).
 Please select the event type, size and type of audience as well as the theme from the dropdown menus for each event.
 Please add additional lines if needed.

Table 1

NCP-organised and co-organised events to promote the Guidelines and/or the NCP							
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Organised or co-organised?	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc.</i>	Theme <i>e.g. the OECD Guidelines, the NCP activities on sector due diligence guidance documents, etc.</i>
International anti-corruption Day 2018 - "Giornata Internazionale Anticorruzione Integrità e prevenzione della corruzione nelle società pubbliche e partecipate" – Organized by MAECI, MISE, MEF and ANAC	18/12/2018	Ministry of Foreign Affairs and International Cooperation	Conference	>100	Co-organised	Institutions, businesses, academia	Anti-corruption

Anima Steering Committee for social values within Businesses - Anima per il sociale nei valori d'impresa	10/10/2018	Ministry of Economic Development	Meeting	50-100	Co-organised	Business representatives	RBC implementation in the Italian Businesses
«VIII Rapporto Nazionale sull'impegno sociale delle aziende in Italia» - "8th National Report on the Italian Companies' Social Engagement" organized by MiSE and the Osservatorio Socialis - Errepi Comunicazione	22/06/2018	Ministry of Economic Development	Conference	50-100	Co-organised	Academia, stakeholders (business, trade unions, NGOs), institutions	RBC implementation in the Italian Businesses
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.

Total number=

3

Table 2

Presentations by the NCP to promote the Guidelines and/or the NCP in events organised by others								
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc</i>	Organiser(s)	Type of intervention	Theme of the intervention
“Linee Guida per la Rendicontazione non finanziaria in banca. Riflessioni e proposte di lavoro alla luce del D.Lgs. n. 245/20162”	19/12/2018	Rome	Conference	50-100	Banks, Academia, Institutions	ABI – Italian Bank Association in collaboration with the LUISS Guido Carli University	Speech	Non-Financial Disclosure
National Conference on Sustainable Development	18/12/2018	Naples	Conference	Choose an item.	Business representatives, Trade Unions, Government representatives	Ministry for Environment, Land and Sea Protection MATTM	Member of the Italian NCP staff – Panel Speaker	Testimony of the National Contact Point at the MISE: the case of the Rana Plaza and follow-up
SiLFiM – Interdisciplinary Master in Sustainability: Law, Finance and Management 2018-2019	14/12/2018	Milan	Other	10-50	Academia	University of Milan - Bicocca	Lesson	Presentation on “What is an NCP and its activity”: Testimony of the National Contact Point at the MISE: the case of the Rana Plaza and follow-up
Advisory Group Conference Call to discuss OECD Due Diligence Guidance- 1	05/11/2018	Click here to enter text.	Conference call	Choose an item.	Members of the Advisory Group	OECD	Discussion	Discussion on the OECD Due Diligence Guidance- 1
Transnational company	13/11/2018	Rome	Conference	50-100	Business representatives, Trade	Confindustria	Speech	Upholding responsible business conduct: the role of

agreements: a valuable option for companies to promote social dialogue, CSR policies and human rights in their supply chains?					Unions, Government representatives			OECD Guidelines and National Contact Point
Advisory Group Conference Call: input into OECD Garment Forum Agenda	21/11/2018	Click here to enter text.	Conference call	Choose an item.	Members of the Advisory Group	OECD	Discussion	Conference call to discuss the 2019 OECD Forum on Due Diligence in the Garment and Footwear Sector and to seek your feedback on the draft agenda
Stakeholders meeting for the Italian NAP-BHR mid-term review	08/10/2018	Rome	Meeting	50-100	Government representatives, Institutions	Inter-ministerial Committee for Human Rights – Ministry of Foreign Affairs and International Cooperation	Discussion	RBC and BHR
Textile Exchange Sustainability Conference 2018	23/10/2018	Milan	Conference	50-100	Business representatives, General public, Government representatives, etc	TextileExchange	Speech	The OECD Due Diligence Guidance as a framework for Governmental - Lead Initiative in Europe
“L’esperienza dei CAE tra bilancio e sguardo al futuro” - “The European Works Council experience: evaluation and future challenges”	12/09/2018	Roma	Conference	>100	Institutions, business representatives, trade unions	CIRCLE Project, C.N.E.L. (National Council for Economics and Labour)	Speech	The specific instance in the OECD GL and in the European Works Council
«Tavolo Inter-istituzionale di coordinament	17/07/2018	Rome	Meeting	10-50	Institutions, Government representatives	Ministry of Foreign Affairs and	Discussion	RBC

o anticorruzione ” Inter- Intitutional Anti- corruption Working Group						International Cooperation		
«L’Agenda 2030 e il settore privato: sfide e opportunità?» - “2030 Agenda and the private sector: challenges and opportunities”	26/06/2018	Rome	Meeting	10-50	Businesses, institutions, Civil society	IAI – Istituto Affari Internazionali – Institute for International Affairs	Panel discussion	RBC, SDGs and innovation
Regulation (EU) 2017/821 of the European Parliament and of the Council of 17 May 2017 laying down supply chain due diligence obligations for Union importers of tin, tantalum and tungsten, their ores, and gold originating from conflict- affected and high-risk areas	29/05/2018	Rome	Conference	10-50	Academia, Students	Pontificia Università Lateranense (PUL)	Lesson	OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas, The EU's new Regulation
RBC and Sustainable	22/05/2018	Rome	Conference	10-50	Academia, Students	Pontificia Università	Lesson	RBC, OECD-Due Diligence for Responsible Business

development: OECD Guidelines and the specific instance mechanism						Lateranense (PUL)		Conduct, OECD Guidelines, Sustainability, the Italian NCP and the specific instance mechanism
CDP Europe – Disclosure Insight Action	05/04/2018	Rome	Meeting	10-50	Institutions	CDP Europe	Panel discussion	Non-financial disclosure
Human rights: building a dynamic sustainable and innovative economic systems - «I diritti delle persone nella costruzione di economie dinamiche, sostenibili, innovativi»	17/04/2018	Milan	Conference	50-100	Layers, businesses, civil society	CIDU (Inter-ministerial Committee for Human Rights of the Ministry of Foreign Affairs and International Cooperation) and the CNF - Centro Nazionale Forense (National Bar Council)	Speech	The OECD Guidelines, the specific instances mechanism and Due Diligence elements
SDGs and Non-financial disclosure	25/04/2018	Copenhagen	Conference	50-100	Academia	Copenhagen Business School	Panel Speaker	SDGs and Non-Financial Disclosure
Opening of the Master Maris on Accounting, Innovation, Sustainability	28/03/2018	Rome	Conference	50-100	Students	University of Roma Tor Vergata	Speech	The OECD Guidance and the NCP role and activities

Total number=

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Annex 2: SPECIFIC INSTANCES

Please provide details of the following in the table below:

1. Specific instances **in progress** during the year:
 - Before the initial assessment: specific received and initial assessment in development
 - After the initial assessment: specific instances received and found to merit further examination after the initial assessment, and under consideration by the NCP. Good offices were offered to the parties.
2. Specific instances **concluded** during the year (specific instances that the NCP found to merit further examination after the initial assessment and that have subsequently been closed). Please include any follow-up planned or executed regarding concluded specific instances. When NCPs engage in follow-up they review how the parties have implemented the agreement and recommendations.
3. Specific instances **not accepted** during the year (specific instances that the NCP found not to merit further examination).

Please add additional lines if needed.

We encourage all NCPs to inform the Secretariat on received specific instances and to provide a final statement as soon as it becomes available, in order to keep the OECD database updated at all times. For all specific instances that have not yet been reported to the Secretariat, please complete and send this [form](#) to barbara.bijelic@oecd.org and kathryn.dovey@oecd.org⁵.

For all specific instances that are currently IN PROGRESS:

Before the initial assessment

Names of parties	Date received <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
FIOM CGIL / Balli Beverage Packaging S.r.L.	27/11/2018	Click here to enter text.	Co-operation with the US NCP for exchange of information
Ali Enterprises Factory Fire Affectees	11/09/2018	Click here to enter text.	Click here to enter text.

⁵ According to paragraph 42 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises, “[...] NCPs will report to the Investment Committee in order to include in the Annual Report on the OECD Guidelines information on all specific instances that have been initiated by parties, including those that are in the process of an initial assessment, those for which offers of good offices have been extended and discussions are in progress, and those in which the NCP has decided not to extend an offer of good offices after an initial assessment”.

Association (AEFFAA) et al. / RINA Services S.p.A.				
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	
After the initial assessment				
Names of parties	Date received (dd/mm/yyyy)	Is the initial assessment publicly available?	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Chima Williams & Associates (CWA) et al. / ENI S.p.A.	15/12/2017	No	Click here to enter text.	Dutch NCP co-operated as supporting NCP
ADERE MG / Nestlé et al.	21/08/2018	No	Click here to enter text.	Co-operation with the Brazilian NCP which received the specific instance and is the leading NCP
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.

Total number=	4
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For all specific instances that were CONCLUDED during the year:						
Title	Date received (dd/mm/yyyy)	Date concluded (dd/mm/yyyy)	Link to OECD database if available	Outcomes achieved	Follow-up by the NCP	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Private individual / Tenaris	25/09/2017	16/02/2018	http://mneguidelines.oecd.org/database/instances/ar0012.htm	Other	Choose an item.	Led by the Argentinian NCP. The Italian NCP was supporting NCP
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.

Total number=	1
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For all specific instances that were NOT ACCEPTED during the year:

Title	Date received <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Reasons for not accepting the specific instance	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
FIOM-CGIL / N.V Bekaert S.A. e Bekaert Figline S.p.A	23/07/2017	The Italian NCP sent the notice to the OECD WPRBC Secretariat on the 20th of November 2018	Choose an item.	Click here to enter text.
FIDH et al. / Italtel S.p.A.	13/09/2017	http://mneguidelines.oecd.org/database/instances/it0010.htm	Choose an item.	Click here to enter text.

Total number= 2

END OF QUESTIONNAIREThe Italian n