

**DIRECTORATE FOR FINANCIAL AND ENTERPRISE AFFAIRS  
INVESTMENT COMMITTEE**

**Working Party on Responsible Business Conduct**

**ITALY**

**NATIONAL CONTACT POINT FOR THE OECD GUIDELINES FOR MULTINATIONAL  
ENTERPRISES 2016 REPORT TO THE OECD**

*This document is available in pdf format only.*

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**ITALY NATIONAL CONTACT POINT  
FOR THE OECD GUIDELINES FOR MULTINATIONAL ENTERPRISES**

**2016 REPORT TO THE OECD**

## **COMMON FRAMEWORK FOR ANNUAL REPORTING BY NATIONAL CONTACT POINTS FOR THE OECD GUIDELINES FOR MULTINATIONAL ENTERPRISES**

1 January - 31 December 2016

The role of National Contact Points is to further the effectiveness of the OECD Guidelines for Multinational Enterprises (the Guidelines) by undertaking promotional activities, handling enquiries and contributing to the resolution of issues that arise from the alleged non-observance of the Guidelines in specific instances by individual companies. NCPs will operate in accordance with core criteria of visibility, accessibility, transparency and accountability to further the objective of functional equivalence.

National Contact Points must regularly report to the OECD Investment Committee on the nature and results of their activities to further the effectiveness of the Guidelines including implementation activities in specific instances.

This Common Reporting Framework, based on the Implementation Procedures of the Guidelines, assists NCPs in the preparation of these reports. The information provided by NCPs is the basis for the Annual Report to the OECD Council on the Guidelines for Multinational Enterprises. It is also used to produce Annual reports of individual NCPs (NCP Annual reports).

# **COMMON REPORTING FRAMEWORK**

## **TABLE OF CONTENTS**

- A. Contact information
- B. Institutional arrangements
- C. Information and promotion
- D. Specific instances
- E. Peer learning
- F. Policy coherence
- G. Impact and future work

Annex 1: NCP PROMOTIONAL ACTIVITIES

Annex 2: SPECIFIC INSTANCES.

## NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE (2016)

A. CONTACT INFORMATION	
<i>Please provide the contact information of the person filling in the questionnaire.</i>	
Name:	Maria Benedetta Francesconi
Job title:	Responsible of the NCP Secretariat
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B. INSTITUTIONAL ARRANGEMENTS	
<b>(a) Location of the NCP</b>	
1. Is the NCP located in a Ministry?	Yes
If yes, in which Ministry is the NCP located?	Ministry of the Economic Development
If yes, in which department of the Ministry?	Directorate General for Industrial Policy, Competitiveness and Small and Medium Enterprises
2. Is the NCP located in an investment promotion agency?	No
3. Is the NCP an independent NCP?	No
4. Has the NCP been established through a legal, regulatory or administrative instrument (e.g. a decree)?	Yes
If yes, please provide the name and date of this instrument	Law 273 12 December 2002, Art. 39 and Ministerial Decree of 30 July 2004 as modified by the Ministerial Decree of 18 March 2011 and by the Ministerial Decree of 4 June 2015 March 2011
<p><i>Additional comments on <b>Location of the NCP</b>:</i></p> <p>The choice to place the NCP within a Government structure arose from the consideration that the promotion of the Guidelines is a governmental task since the Government decided to set up NCPs to further the effectiveness of the Guidelines (Decision of the Council on the OECD Guidelines).</p> <p>As for the choice to place the NCP within the MED and the Directorate for Industrial Policies, it is based upon the consideration that RBC is an integrating part of the industrial policy that combines growth and sustainability.</p>	
<b>(b) Composition of the NCP</b>	
5. Who are the members of the NCP? <i>Please describe the functions of the members of the NCP (e.g. President, Secretariat, Independent expert, etc.). No names are required.</i>	<p>The NCPs bodies are</p> <ul style="list-style-type: none"> <li>• The Director General of in-charge of the aforementioned</li> </ul>

	<p>Directorate General;</p> <ul style="list-style-type: none"> <li>• The NCP Committee, composed by representatives of relevant, Institutions, businesses associations and other stakeholders;</li> <li>• The Secretariat, composed by one head of Division of the aforementioned DG and staff of the Ministry.</li> </ul> <p>Functions of the Director General – President of the NCP</p> <ol style="list-style-type: none"> <li>a) Adopting the final acts of the NCP, taking into account the opinion expressed by the Committee;</li> <li>b) Approving the annual report and present it to the Investment Committee;</li> <li>c) Convening the NCP’s Committee meetings;</li> <li>d) Informing the Committee about the National Contact Point’s activities;</li> <li>e) Representing the NCP in all national and international forums and before other NCPs.</li> </ol> <p>Functions of the NCP Committee (see below)</p> <p>Functions of the NCP Secretariat</p> <ol style="list-style-type: none"> <li>a) Writing the Annual Report to be sent to the OCDE Investment</li> </ol>
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	<p>Committee;</p> <p>b) Ensuring the operational management of the NCP;</p> <p>c) Preparing the promotional programme for disseminating and informing about the Guidelines;</p> <p>d) Duly investigating the cases brought to the attention of the NCP which will be submitted to the Committee;</p> <p>e) Ensuring the collection of all the issues brought to its attention and answer to inquiries upon approval of the Director General;</p> <p>f) Ensuring the preparation of the annual report to be sent to the Investment Committee.</p>	
<p>6. Does the NCP have dedicated full-time staff? <i>If yes, please indicate the number.</i></p>	Yes	Two
<p>7. Does the NCP have dedicated part-time staff? <i>If yes, please indicate the number.</i></p>	Yes	Two
<p>8. Have any full-time or part-time staff members joined the NCP during the year? <i>If yes, please indicate how many.</i></p>	Yes	One
<p>9. Have any full-time or part-time staff members left the NCP during the year? <i>If yes, please indicate how many.</i></p>	Yes	Two
<p>10. Are other Ministries part of the institutional arrangements of the NCP? <i>(e.g. represented on advisory or oversight bodies, participate in specific instances, etc.)</i></p>	Yes	
<p>If yes, please list the Ministries (e.g. Social Affairs, Labour, Trade, Environment, Foreign Affairs, Justice, Finance, etc.)</p>	<p>Ministry for Foreign Affairs and International Cooperation; Ministry for the Environment and the Protection of Land and Sea; Ministry for the Economy and Finance; Ministry of Justice; Ministry of Labour and Social Policy; Ministry of Agricultural and Forestry Policies;</p>	



	<p>Ministry of Health; two representatives from the Ministry of Economic Development, one from the Directorate General of the Internationalisation Policies and Promotion of Trade and one from the Directorate General of the International Commercial Policy.</p> <p>Besides, The NCp Committee include one representative of the Conference of Italian Regions.</p>
<p>11. Are social partners and other stakeholders (trade unions, business community, civil society and other non-governmental organisations) part of the institutional arrangements of the NCP? (e.g. represented on advisory or oversight bodies, represented on the NCP, take part in specific instances)</p>	
NGOs	Yes
Representatives of the business community	Yes
Trade unions	Yes
12. Does the NCP have an advisory body?	Yes
<p>If yes, please describe its functions</p>	<p><b>Functions of the NCP Committee</b></p> <p><i>a) Defining its own activity programme;</i></p> <p><i>b) Proposing studies and research on problems related to the activities of the Italian companies investing in Italy and abroad;</i></p> <p><i>c) Analysing an discussing instances duly investigated by the Secretariat and brought to its attention, giving its opinion;</i></p> <p><i>d) Giving its opinion on the NCP activity programme.</i></p>
<p>If yes, please list the names of organisations that are represented on the advisory body and the type of organisation, or provide a link to the list on the NCP website. (e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</p>	<p>a) One representative from Confindustria (The largest Italian business association);</p> <p>b) Two representatives from SMEs business association most representative at national level (CNA and Confcommercio);</p>

	<p>c) One representative from each of the most representative Trade Unions at national level</p> <p>d) One representative from ABI (Italian Banks' Association)</p> <p>e) One representative from Unioncamere (the Italian Union of the Chambers of Commerce);</p> <p>f) One representative from the National Council of Consumers and Users (CNCU);</p> <p>g) One representative from AOI (the Association of the Italian Organisations of International Solidarity and Cooperation).</p>
If yes, please indicate how often the NCP meets with the advisory body	Twice a year
13. Does the NCP have an oversight body?	No
If yes, please describe its functions	<a href="#">Click here to enter text.</a>
If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or please provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	<a href="#">Click here to enter text.</a>
If yes, please indicate how often the oversight body meets	Choose an item.
14. Does the NCP have a body for both advice and oversight?	No
If yes, please describe its functions	<a href="#">Click here to enter text.</a>
If yes, please list the names of organisations that are represented on the oversight body and the type of organisation, or provide a link to the list on the NCP website. <i>(e.g. government, NGO, trade union, business, business organisation, academic, consumer organisation, etc.)</i>	<a href="#">Click here to enter text.</a>
If yes, please indicate how often this body meets	Choose an item.
<p><i>Additional comments on <b>Composition of the NCP</b>:</i></p> <p><a href="#">Click here to enter text.</a></p>	
<b>(c) Financial resources</b>	
15. Did the NCP have a dedicated budget this year?	Yes
16. Did the NCP have a dedicated budget to conduct its promotional activities during the year?	Yes

If no, were financial resources for promotional activities allocated on an ad hoc basis when requested by the NCP?	Choose an item.
17. Did the NCP have a dedicated budget to conduct its activities related to specific instances during the year?	Yes
If no, were financial resources for specific instances allocated on an ad hoc basis when requested by the NCP?	Choose an item.
18. During the year, was the NCP able to access funds for the following activities:	
Organising promotional events	Yes
Attending NCP meetings at the OECD	Yes
Attending events organised by other NCPs	Yes
Attending events organised by other stakeholders	Yes
Professional mediator fees or in-house mediator fees	No
Fact-finding research into specific instances	No
<i>Additional comments on <b>Financial resources</b>:</i> At present, there are sufficient financial resources for NCP's activities. On specific requests regarding specific instances (mediation and fact finding) we specify that there was no need, during the year, of these kind of activities, nevertheless, if needed, the NCP would have had access to funds.	
<b>(d) Reporting</b>	
19. Does the NCP report to the government on its activities?	Yes
If yes, how often?	Twice a year
20. Does the NCP report to parliament on its activities?	Yes
If yes, how often?	Once a year
<i>Additional comments on <b>Reporting</b>:</i> The NCP's activities are monitored by means of half-yearly reports within the Ministry, aimed at verifying the efficiency and efficacy of the action of the public administration. In the annual report to the Parliament the NCP's activity is reported in brief.	

<b>C. INFORMATION AND PROMOTION</b>	
<b>(a) NCP website<sup>1</sup></b>	
21. Was a new NCP website created this year? If yes, please provide the link.	No <a href="#">Click here to enter text.</a>
22. Are the following items available on the NCP website:	
<b>Information about the Guidelines and the role of the NCP</b>	
The text of the Guidelines	Yes
A description of the Guidelines	Yes

<sup>1</sup> This includes dedicated NCP webpages as part of the Ministry's website.

Information on the NCP and its mandate	Yes
The 2015 NCP Annual Report submitted to the OECD	Yes
The NCP's own 2015 Annual Report	Yes
<b>Information about specific instances</b>	
Information on how to submit a specific instance	Yes
The NCP's rules of procedures	Yes
All final statements since 2011	Yes
<b>Information on promotional activities</b>	
Information on upcoming events promoting the Guidelines	Yes
Information on past events promoting the Guidelines	Yes
<b>Contact information</b>	
Information on how to make an enquiry to the NCP	Yes
A phone number to reach the NCP directly	Yes
An email address to reach the NCP directly	Yes
<p><i>Additional comments on NCP website:</i>  <b>The website of the Italian NCV already exists in both Italian and English language:</b>  <b>See: <a href="http://pcnitalia.mise.gov.it/en/">http://pcnitalia.mise.gov.it/en/</a></b></p>	
<b>(b) Promotional activities<sup>2</sup></b>	
23. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? <i>If yes, please provide details in table 1 in Annex 1.</i>	Yes
24. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others? <i>If yes, please provide details in table 2 in Annex 1.</i>	Yes
25. Did the NCP make use of social media to communicate on NCP promotional activities during the year?	Yes
26. Did the NCP hold a stakeholder meeting during the year?	Yes
27. Did the NCP promote the Guidelines among the business community during the year?	Yes
28. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?	No
29. Did the NCP promote the Guidelines among NGOs during the year?	Yes
30. Did the NCP promote the Guidelines among trade unions during the year?	Yes
31. Did the NCP promote the Guidelines among government agencies during the year?	Yes
32. Did the NCP promote the Guidelines among embassies abroad during the year?	No
33. Did the NCP promote the Guidelines to investment promotion agencies during the year?	Yes

<sup>2</sup> Attendance of NCP meetings held at the OECD and other OECD events such as the Global Forum on Responsible Business Conduct are not considered to be promotional activities.

34. Did the NCP refer to the following sector guidance reports in promotional activities during the year:	
OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas	Yes
OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector	Yes
OECD-FAO Guidance for Responsible Agricultural Supply Chains	No
<p><b>Additional comments on the section <i>Promotional activities</i>:</b>  <b>On the Guidenace on Agriculture Supply Chain more involvement of the Ministry fo Agriculture was required by the NCP</b></p> <p><b>Promotional Activities include also Proactive Agenda activities (which do not find a specific place in this questionnaire). The Italian NBCP took part on the activities od the Advisory Group on the OECD Due Diligence Guidance for Garment and Footware.</b></p> <p><b>The NCP took part in Traning courses specifically organised by and dedicated to trade unions on the OECD Guidelines and the specific instance mechanism</b></p> <p><b>Last but not least, this year the NCP directy organised promotional events were reduced due to the Peer Review and Peer Learnign activities of the Italian NCP that absorbed time and energy of the NCP.</b></p>	

<b>D. SPECIFIC INSTANCES</b>	
<b>(a) NCP rules of procedure for handling specific instances</b>	
35. Does the NCP have rules of procedure describing the handling of specific instances?	Yes
36. Are the rules of procedure available online? <i>If yes, please provide link. If no, please attach a copy of the rules of procedure to this questionnaire</i>	Yes <a href="http://pcnitalia.mise.gov.it/en/how-we-manage-instances">http://pcnitalia.mise.gov.it/en/how-we-manage-instances</a>
37. Were the NCP's rules of procedure modified this year?	No
<p><i>Additional comments on the section <b>Rules of procedure</b>:</i>  Click here to enter text.</p>	
<b>(b) Specific instance practicalities</b>	
38. Does the NCP confirm receipt of a specific instance submission?	Yes
39. Who has the final sign-off on accepting a specific instance? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The President of the NCP who is Director General
40. Who has the final sign-off on final statements? <i>Please provide the function of the relevant staff within the NCP. No names are required.</i>	The President of the NCP who is Director General

41. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance?	Yes
42. Has the NCP staff undergone training in dispute resolution or problem-solving (e.g. mediation)?	Yes
43. Did the NCP engage professional mediators during the year?	No
<i>Additional comments on the section <b>Specific instance practicalities</b>: Click here to enter text.</i>	
<b>(c) Reporting specific instances</b>	
44. Did the NCP receive new specific instance submissions during the year? <i>If yes, please also provide details in Annex 2</i>	Yes
45. Of the specific instances that were already in progress at the start of the year, are there any that are still ongoing at the end of the calendar year? <i>If yes, please also provide details in Annex 2</i>	No
<i>Additional comments on the section <b>Reporting specific instances</b>: Click here to enter text.</i>	

<b>E. PEER LEARNING</b>	
46. Did the NCP take part in the following activities with other NCPs during the year:	
NCP-hosted peer learning activities	Yes
Co-operation with other NCPs in handling specific instances	No
Mentoring/capacity building of another NCP	Yes
47. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2017?	No
48. Which topic would the NCP consider to be a priority to cover in a peer learning event?	Initial assessment, Fact finding, communication messages on the role of the Guidelines and specific instances mechanism.
49. Is the NCP interested in participating in developing tools for use by NCPs?	Yes
<i>Additional comments on the section <b>Peer-learning activities</b>: <b>The Italian NCP hosted a Peer Learning Event in 12 ans 13 September 2016.</b> <b>13 NCPs took part to Peer Learning.The Meeting was organise around two days including three sessions of work. In each session NCPs presented their experiences namely: the Norwegian and Swiss NCP in Promotional activites; Chilean and German NCP in Initial Assessment and UK and French NCP in follow up activities. On the 13<sup>th</sup> a public capacity building event was</b></i>	

organized to discuss the implementation of the OECD Guidelines and the role of the National Contact Points in a context of globalization, increasing investment from emerging economies, and complex international supply chains. The event was also an opportunity for companies to present the achievements and challenges of operating in a responsible and sustainable manner, and for stakeholders from business, trade unions and NGOs to provide their views on the Guidelines and the NCPs.

<http://pcnitalia.sviluppoeconomico.gov.it/en/news/item/414-the-italian-government-follows-up-the-commitment-g7-2015-fostering-sustainable-supply-chains-through-the-application-of-the-oecd-guidelines>

F. POLICY COHERENCE <sup>3</sup>		
50. Have the Guidelines been referred to in relevant national legislation adopted during the year? <i>(e.g. on responsible business conduct; non-financial reporting, export credits regulation, public procurement)</i>	No	
If yes, please provide a link to the legislation. <i>If a link is not available, please attach a copy of the legislation to this questionnaire.</i>	Click here to enter text.	
51. Did the NCP communicate public statements on specific instances to public procurement officials?	No	
52. Did the NCP communicate public statements on specific instances to officials responsible for trade missions?	No	
53. Did the NCP communicate public statements on specific instances to officials responsible for foreign trade and investment incentives?	No	
54. Did your country adopt a National Action Plan (NAP) this year? <i>If yes, please indicate which type of NAP</i>	Yes	NAP on Business and Human Rights
If yes, does the NAP make reference to the Guidelines?	Yes	
If yes, does the NAP make reference to the NCP?	Yes	
55. Was a NAP in development this year? <i>If yes, please indicate which NAP.</i>	Yes	NAP on Business and Human Rights
If yes, did the NCP participate in the development of the National Action Plan?	Yes	
56. Please indicate any other examples of policy coherence activities:	<p>Participation in the inter-ministerial Committee on Human Rights to develop the Italian National Action Plan on BHR</p> <p>- Participation in the inter-institutional and inter-regional project for a National Platform for CSR (16 Italian regions, 3 Ministries, 2 other organisations)</p> <p>Advocating for coherence in regulatory instruments:</p> <p>- Cooperation with the Ministry of the Environment, Land and Sea to define</p>	

<sup>3</sup> Paragraph 37 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises: "Statements and reports on the results of the proceedings made publicly available by the NCPs could be relevant to the administration of government programmes and policies. In order to foster policy coherence, NCPs are encouraged to inform these government agencies of their statements and reports when they are known by the NCP to be relevant to a specific agency's policies and programmes [...]."

	<p>environmental and social indicators for public procurement;</p> <ul style="list-style-type: none"> <li>- Cooperation with the Ministry of the Economy and Finance (and others) for the transposition of the Directive 2014/95/EU on non-financial disclosure;</li> <li>- Advocacy of the use of the Guidelines as a benchmark for CSR “qualification” for private entities under the Italian Law 11 August 2014 n. 125 on development cooperation;</li> <li>- Inputs to the Directorate on International Trade on the adoption of the EU Regulation on conflict minerals;</li> <li>- Inputs to the Inter-ministerial Committee for liability of legal persons (Legislative Decree No. 231 of 2001) to encourage business reference to the Guidelines as a means to help companies avoid offenses.</li> </ul>
<p><i>Additional comments on <b>Policy Coherence</b>:</i> Click here to enter text.</p>	

G. IMPACT AND FUTURE WORK	
57. Does the NCP have a promotional plan for the coming year (2017)?	Yes
58. Is the NCP interested in being a <u>reviewer</u> in a peer review planned in 2017 or 2018?	Yes
59. Is the NCP interested in being an <u>observer</u> of a peer review planned in 2017 or 2018?	Yes
60. Has the NCP faced any particular challenge(s) it would like to highlight this year?	A challenge as well as an opportunity was the NCP Peer Review work held in 2016.
<p><i>Additional comments on the section <b>Impact and future work</b>:</i>  <b>This year the NCP adopted a new method for the development of the Promotional Plan aimed at a more in depth discussion with the members of the NCP Committee and an increased involvement of the latter in the dissemination and implementation of the OECD Guidelines. Thus a questionnaire was sent to the members in order to identify: priorities of actions, main themes, method of work and available channels and tools.</b>  <b>During the December Committee members agreed to adopt the Promotional Plan in January 2017 to have more time to collect and present inputs.</b></p>	



**Annex 1: NCP PROMOTIONAL ACTIVITIES**

Please provide information on the events organised or co-organised by the NCP (Table 1), and events in which the NCP has participated to promote the Guidelines (Table 2). Please select the event type, size and type of audience as well as the theme from the dropdown menus for each event. Please add additional lines if needed.

**Table 1**

NCP-organised and co-organised events to promote the Guidelines and/or the NCP							
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Organised or co-organised?	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc.</i>	Theme <i>e.g. the OECD Guidelines, the NCP activities on sector due diligence guidance documents, etc.</i>
International Congress "The OECD Guidelines for Multinational Enterprises and the National Contact Points: Achievements and Challenges in the Global Scenario"	13.09.2016	Ministry of Economic Development	Conference	>100	Organised	Business representatives, NGOs, Trade Unions, General Public	OECD Guidelines and NCPs in the Global Scenario (including due diligence guidance documents)

<b>Total number=</b>	1
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**Table 2**

Presentations by the NCP to promote the Guidelines and/or the NCP in events organised by others								
Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc</i>	Organiser(s)	Type of intervention	Theme of the intervention
Seminar GRI-Non financial Disclosure,	14.03.2016	Rome	<b>Meeting</b>	<10	<i>Government representatives</i>	Ministry of Environment	Presentation and direct dialogue	The Guidelines as a “benchmark” for non financial disclosure
Meeting with Dante Pesce, Chair of ONU Group on BHR.	15.06.2016	Rome	Meeting	10-50	<i>Government, Trade Unions, NGOs, Business</i>	Ministry of Foreign Affairs and International Cooperation	Intervention	The specific Instances mechanism of the OECD Guidelines and Human rights.
“Made in Italy. The economic, social and ethic value”.	21.04.2016	Carpi	<b>Conference</b>	<b>50-100</b>	<i>Business representatives, NGOs, Trade unions, Academia, General public, Government/Regional representatives</i>	<b>Business association (sector: garment &amp; fashion) CNA</b>	Presentation and discussion	The OECD Guidelines and the supply chain in the textile sector and the due diligence guidance and recommendations
“The new policy of sustainability of A2A”.	11.07.2016	Milan	<b>Conference</b>	<b>10-50</b>	<i>General Public, Academia, Business</i>	Private Company-- <b>A2A</b>	Presentation and Q&A	The OCED Guidelines and the non-financial disclosure
ABI’s CSR Forum.	2.12.2016	Rome	<b>Conference</b>	<b>&gt;100</b>	<i>Business representatives, NGOs, Trade unions, Academia, General public, Government representatives</i>	Bankers’ association - ABI	Panel discussion based on questions	The OCED Guidelines and the non-financial disclosure in view of the transposition of the EU Directive on NFD
“The OECD Guidelines and supply chains: an active role for trade unions”.	22-23.03.2016	Florence	<b>Other</b>	<b>10-50</b>	<i>Trade unions’ officers involved in international activities</i>	National and International Trade Unions – CISL, UIL, CGIL, ITUC	Presentation, open discussion and case studies	OECD Guidelines and Specific Instances mechanism: potential role of trade unions

<b>Training Seminar</b>								
RBC <b>Training Course: 2°</b> Module: "Social Responsibility: instruments, competences and actions for participative industrial relations",	18.05.2016	Florence	<b>Other</b>	<b>10-50</b>	Trade unions' officers	Trade Union - CISL	Presentation and pilot exercise	CSR, NCP activities, OECD Guidelines, Specific Instances mechanism
"Human Rights in business: meet the challenge of integration".	11.04.2016	Milan	<b>Conference</b>	<b>10-50</b>	Business, Trade Unions, general public	Business association - Sodalitas	Presentation and Q&A	The NCP activities on Business and Human Rights: focus on due diligence and specific instance mechanism
"Create and measure shared value".	25.05.2016	Milan	<b>Conference</b>	<b>&gt;100</b>	<i>Business representatives, NGOs, Trade unions, Academia, General public, Government</i>	University - Bocconi	Presentation and Q&A	The OCED Guidelines and future perspectives of the 2014/95/EU Directive on non financial disclosure
Chart for the Mediterranean Area.	17.06.2016	Naples	<b>Meeting</b>	<b>50-100</b>	<i>Business representatives, NGOs, Trade unions, Academia, General public, Government</i>	Association- Spazio alla Responsabilità	Presentation and panel debate	The OECD Guidelines as guide for enterprises operating in the Mediterranean Area
Third Socialis Report on the social commitment of businesses	22.06.2016	Rome	<b>Conference</b>	<b>50-100</b>	<i>Business representatives, NGOs, Trade unions, Academia, General public, Government</i>	Advisory firm – Socialis	Presentation and panel debate	The experiences of the NCP vis-à-vis the results of the Socialis survey on CSR Investments of businesses
Mediation in environmental	14.07.2016	Milan	<b>Webinar</b>	<b>50-100</b>	<i>Business representatives, NGOs, Trade unions, Academia, General public, Government representatives</i>	Arbitral Chamber of Milan	Presentation via web	"The Mechanism of Specific Instances as mediation and non judicial procedure

conflicts,								
“Role of GPP for the strategies of environmental policies in the light of L. n. 221/2015) ”	23.02.2016	Rome	<b>Conference</b>	<b>50-100</b>	Government and Italian Regions, Business, General Public	Ministry of Environment and the Sea	Presentation and Q&A	The OECD Guidelines and reputational, social and environmental criteria in Public procurement

<b>Total number=</b>	13
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## Annex 2: SPECIFIC INSTANCES

Please provide details of the following in the table below:

1. Specific instances **in progress** during the year (specific instances received and found to merit further examination after the initial assessment, and under consideration by the NCP).
2. Specific instances **concluded** during the year (specific instances that the NCP found to merit further examination after the initial assessment and that have subsequently been closed).
3. Specific instances **not accepted** during the year (specific instances that the NCP found not to merit further examination).

Please add additional lines if needed.

We encourage all NCPs to inform the Secretariat on received specific instances and to provide a final statement as soon as it becomes available, in order to keep the OECD database updated at all times. For all specific instances that have not yet been reported to the Secretariat, please complete and send this [form](#) to [Alison.holm@oecd.org](mailto:Alison.holm@oecd.org) and [Kathryn.dovey@oecd.org](mailto:Kathryn.dovey@oecd.org)<sup>4</sup>.

**For all specific instances that are currently IN PROGRESS:**

Names of parties	Date received <i>(dd/mm/yyyy)</i>	Is the initial assessment publicly available?	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Survival International Italia vs Salini Impregilo S.p.A.	11 March 2016	No	Not available	No

<b>Total number=</b>	<b>1</b>
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<sup>4</sup> According to paragraph 42 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises, “[...] NCPs will report to the Investment Committee in order to include in the Annual Report on the OECD Guidelines information on all specific instances that have been initiated by parties, including those that are in the process of an initial assessment, those for which offers of good offices have been extended and discussions are in progress, and those in which the NCP has decided not to extend an offer of good offices after an initial assessment”.

**For all specific instances that were CONCLUDED during the year:**

Title	Date received (dd/mm/yyyy)	Date concluded (dd/mm/yyyy)	Link to OECD database if available	Outcomes achieved	Follow-up by the NCP	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
	Click here to enter text.			Choose an item.	Choose an item.	Click here to enter text.
	Click here to enter text.			Choose an item.	Choose an item.	Click here to enter text.
	Click here to enter text.			Choose an item.	Choose an item.	Click here to enter text.

**Total number=** 0

**For all specific instances that were NOT ACCEPTED during the year:**

Title	Date received (dd/mm/yyyy)	Link to OECD database if available	Reasons for not accepting the specific instance	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Individual vs Bank et al.	<b>25 September 2016</b>	<a href="http://mneguidelines.oecd.org/database/instances/it0008.htm">http://mneguidelines.oecd.org/database/instances/it0008.htm</a>	Consideration of the specific issue would not contribute to the purposes and effectiveness of the Guidelines.	No
Individual vs Bank et al.	<b>15 October 2016</b>	<a href="http://mneguidelines.oecd.org/database/instances/it0008.htm">http://mneguidelines.oecd.org/database/instances/it0008.htm</a>	Consideration of the specific issue would not contribute to the purposes and effectiveness of the Guidelines.	No
Individual vs Bank et al.	<b>17 October 2016</b>	<a href="http://mneguidelines.oecd.org/database/instances/it0008.htm">http://mneguidelines.oecd.org/database/instances/it0008.htm</a>	Consideration of the specific issue would not contribute to the purposes and effectiveness of the Guidelines.	No

**Total number=** 3

**END OF QUESTIONNAIRE**