

# NCP Annual Reporting Questionnaire 2022

## A. Contact information

Please indicate your country:

<input type="radio"/>	Argentina
<input type="radio"/>	Australia
<input type="radio"/>	Austria
<input type="radio"/>	Belgium
<input type="radio"/>	Brazil
<input type="radio"/>	Bulgaria
<input type="radio"/>	Canada
<input type="radio"/>	Chile
<input type="radio"/>	Colombia
<input type="radio"/>	Costa Rica
<input type="radio"/>	Croatia
<input type="radio"/>	Czech Republic
<input type="radio"/>	Denmark
<input type="radio"/>	Egypt
<input type="radio"/>	Estonia
<input type="radio"/>	Finland
<input type="radio"/>	France
<input type="radio"/>	Germany
<input type="radio"/>	Greece
<input type="radio"/>	Hungary
<input type="radio"/>	Iceland
<input type="radio"/>	Ireland
<input type="radio"/>	Israel
<input checked="" type="radio"/>	Italy
<input type="radio"/>	Japan
<input type="radio"/>	Jordan
<input type="radio"/>	Kazakhstan
<input type="radio"/>	Korea
<input type="radio"/>	Latvia
<input type="radio"/>	Lithuania
<input type="radio"/>	Luxembourg
<input type="radio"/>	Mexico
<input type="radio"/>	Morocco
<input type="radio"/>	Netherlands
<input type="radio"/>	New Zealand
<input type="radio"/>	Norway
<input type="radio"/>	Peru
<input type="radio"/>	Poland

<input type="radio"/>	Portugal
<input type="radio"/>	Romania
<input type="radio"/>	Slovak Republic
<input type="radio"/>	Slovenia
<input type="radio"/>	Spain
<input type="radio"/>	Sweden
<input type="radio"/>	Switzerland
<input type="radio"/>	Tunisia
<input type="radio"/>	Turkey
<input type="radio"/>	Ukraine
<input type="radio"/>	United Kingdom
<input type="radio"/>	United States
<input type="radio"/>	Uruguay

Please provide the contact information of the person filling in the questionnaire:

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Official

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e.g.: +44 9876 123 456

+39640753052

## B. Institutional arrangements - (a) Structure, location and composition of the NCP

1. What is the **structure** of the NCP?

<input checked="" type="radio"/>	Single agency
<input type="radio"/>	Inter agency
<input type="radio"/>	Expert based
<input type="radio"/>	Multipartite

1a. Did the structure of the NCP change in 2022? If yes, please provide details in the comment box at the end of this section.

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

2. Who are the **members** of the NCP?

Please describe the functions of the members of the NCP and the ministry/agency or stakeholder organisation they represent. No names are required.

• The Italian NCP is located within the Ministry of Enterprises and Made in Italy (former Ministry of Economic Development) and its structure is the following: • President of the NCP (the Director General for Industrial Policies, Innovation and SMEs of the Ministry of Enterprises and Made in Italy); he is responsible for: adopting the final acts of the NCP, taking into account the opinion expressed by the Committee; approving the annual report and present it to the Investment Committee; convening the NCP's Committee meetings; informing the Committee about the National Contact Point's activities; representing the NCP in all national and international forums and before other NCPs. • The Secretariat of the NCP is composed by the Director and other officials of the Division IV of the aforementioned Directorate-General; with reference to specific instances it ensures the operational management of the procedure including the exchange of documents and information between and with the parties, with other NCPs and with all the relevant institutions and stakeholders; it provides information on the steps to be taken to submit a specific instance, on the obligations of the parties, including in terms of confidentiality, and on the procedures followed by the NCP and the related timing. Furthermore it prepares the Annual Report of the Italian NCP and participates in the OECD activities dedicated to the NCPs (NCPs' annual meetings, peer learning, peer reviews, capacity building etc.). It is also in charge of preparing the promotional programme for disseminating and informing about the Guidelines • The NCP Committee is composed by institutional representatives and other stakeholders. It has advisory tasks and contributes to the development and implementation of the annual activity programme of the NCP.

3. If the NCP is not a single-agency NCP, does it have a **secretariat**?

<input type="radio"/>	Yes
<input type="radio"/>	No

3. (Continued) If the NCP is not a single-agency and has a Secretariat, in which **ministry or agency** is located the Secretariat?

<input type="radio"/>	Ministry with an economic focus (economy, finance, treasury, trade, etc.)
<input type="radio"/>	Ministry of Foreign Affairs
<input type="radio"/>	Investment or trade agency
<input type="radio"/>	Private entity

3. (Continued) If the NCP is not a single-agency and has a Secretariat, in which **department** of the ministry or agency is located the Secretariat?

3. (Continued) If the NCP is not a single-agency and has a Secretariat, did the location of the Secretariat change in 2022?

<input type="radio"/>	Yes
<input type="radio"/>	No

4. Has the NCP been established through a **legislative, regulatory or administrative instrument** (e.g. a statute, a decree, a ministerial resolution)?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

4. (Continued) If yes, please provide the **name and date of this instrument**, and a **link** if available

The NCPs activity is grounded on: • OECD Declaration on International Investment and Multinational Enterprises; • Decision of the Council on the OECD Guidelines for Multinational Enterprises; • Law 12 December 2002, n. 273, art. 39 published in the Official Journal n. 293 of 14 December 2002 supplement n. 230, envisaging the Italian NCP (IT); • Ministerial Decree, establishing the Italian NCP, published in the Official Journal of the Italian Republic, General Series, n. 191 of 16 August 2004 (IT); • Ministerial Decree of 18 March 2011, enlarging the membership of the NCPs' Committee; • Ministerial Decree of 4 June 2015, published in the Official Journal n. 143 of 23 June 2015, modifying the composition of the NCP's Committee; • The "Handbook for the management of the specific instances submitted to the Italian National Contact Point" (adopted on 27 of July 2018 with the Decree of the Director General for Industrial Policy, Innovation and SMEs of the Ministry of the Economic Development). Links List of regulations: <https://pcnitalia.mise.gov.it/index.php/en/ncp-burger/documentation/ncps-regulations> For an English version of the Unofficial consolidated English version of Ministerial Decree of 30 July 2004 as modified by the Ministerial Decree of 18 March 2011 and by the Ministerial Decree of 4 June 2015 March 2011, see: [https://pcnitalia.mise.gov.it/attachments/article/2035892/Decree%20establishing%20the%20OCDE%20NCP\\_CONSOLIDATED\\_08JUL16.pdf](https://pcnitalia.mise.gov.it/attachments/article/2035892/Decree%20establishing%20the%20OCDE%20NCP_CONSOLIDATED_08JUL16.pdf)

**Additional comments** on the section **Structure, location and composition of the NCP:**

## B. Institutional arrangements - (b) Advisory body

5. Does the NCP have one or several **advisory bodies**?

<input checked="" type="radio"/>	Yes, one advisory body
<input type="radio"/>	Yes, several advisory bodies
<input type="radio"/>	No

5. (Continued) If the NCP has several advisory bodies, please **specify**.

5. (Continued) If yes, did the advisory body(ies) contain representatives from the following stakeholder groups?

<input checked="" type="checkbox"/>	Business stakeholders
<input checked="" type="checkbox"/>	Trade union stakeholders
<input checked="" type="checkbox"/>	NGO stakeholders
Other:	

5. (Continued) If yes, please describe the advisory body(ies)' **functions** (e.g. advising on promotion, on specific instance handling in general, on individual cases, providing oversight, etc.)

The NCP Committee has an advisory role and it contributes to the identification of the strategic priorities of the NCP and to the implementation of its Annual Activity Programme. The Committee offers a support in defining the NCP's strategic lines of actions; in addition, its members promote the OECD Guidelines through their own organizations. According to the Ministerial Decree establishing the NCP, the Committee is responsible for: • Defining its own activity programme; • Proposing studies and surveys on problems related to the activities of the Italian companies investing in Italy and abroad; • Analysing and discussing the specific instances duly investigated by the Secretariat and brought to its attention, giving its opinion; • Giving its opinion on the NCP activity programme. In particular, in the management of the specific instances submitted to the NCP, the Committee plays an advisory and supporting role. At each stage of the procedure, collectively and in the person of each of its members, it can contribute to the understanding and proposing solutions of the issues raised in the instances. Whenever a specific instance is submitted to the NCP, the Secretariat promptly informs the members of the Committee. At each meeting, or through electronic communications, the Secretariat updates the Committee on all the specific instances in progress, or concluded after the last meeting. The Committee expresses an opinion: on the draft initial assessment, before it is communicated to the parties; on the draft final statement, before it is communicated to the parties. This opinion can also be collected by written procedure transmitted electronically. In addition, the members of the Committee, upon request or proposal from the Chair or the Secretariat of the NCP: provide the necessary information, opinions and documents that can be obtained from the institutions and organisations they represent or from entities connected to these institutions and organisations (e.g. public agencies, workers, consumers, embassies); provide opinions, within their own sphere of competence, on specific aspects of the cases in question; can be commissioned to conduct the conciliation / mediation phase, and can propose a conciliator/mediator with proven experience and expertise. Each member of the Committee is bound by the same confidentiality obligations as the NCP and the parties.

5. (Continued) If yes, please list the **names of organisations** that are represented on the advisory body(ies) and the type of organisation.

(e.g. government, business, business organisation, NGO, trade union, academia, consumer organisation, etc.)

The NCP Committee is composed by: • The Director General of the Directorate General for Industrial Policy, Innovation and SMEs (DGPIIPMI) of the Ministry of Enterprises and Made in Italy. • The Head of the Division IV of the Directorate General for Industrial Policy, Innovation and SMEs (DGPIIPMI) of the Ministry of Enterprises and Made in Italy. • A representative of the Ministry of Foreign Affairs and International Cooperation. • A representative of the Ministry of the Ecological Transition (former Ministry of Environment). • A representative of the Ministry of Economy and Finance. • A representative of the Ministry of Justice. • A representative of the Ministry of Labour and Social Policies. • A representative of the Ministry of Agriculture, Food Sovereignty and Forestry (former Ministry of Agriculture). • A representative of the Ministry of Health. • A representative from Confindustria (General Confederation of Italian Industry) the largest Italian business association. • A representative from each SMEs major national associations: one from "Confederazione Nazionale dell'Artigianato e della Piccola e Media Impresa (CNA)" and one from "Confcommercio". • A representative from each major National Worker Organizations: one from the Italian General Confederation of Labor (CGIL), one from the Italian Confederation of Trade Unions (CISL) and one from the Italian Labor Union (UIL). • A representative from the Italian Banks' Association (ABI). • A representative from the Conference of Italian Regions and Autonomous Regions. • A representative from the Italian Union of Chambers of Commerce, Industry, Handicraft and Agriculture (Unioncamere). • A representative from the National Council of Consumers and Users – CNCU. • A representative from the Association of the Italian Organizations of International Solidarity and Cooperation (AOI). Other subjects may be called upon, from time to time, to participate to the works of the NCP Committee. For more informations on the members of the Italian NCP Committee please see the NCP website: <https://pcnitalia.mise.gov.it/index.php/en/ncp-burger/about-us1/the-committee-of-the-ncp>

5. (Continued) If yes, please indicate **how often** the advisory body(ies) meets

<input type="radio"/>	Once a year
<input checked="" type="radio"/>	Twice a year
<input type="radio"/>	Three times a year
<input type="radio"/>	Four times a year
<input type="radio"/>	More than four times a year

6. If an advisory body provides oversight, please describe the **oversight procedure**:

**Additional comments** on the section **Advisory body(ies)**:

## B. Institutional arrangements - (c) Human and financial resources

7. Does the NCP have dedicated **full-time staff members**?

- |                                  |     |
|----------------------------------|-----|
| <input checked="" type="radio"/> | Yes |
| <input type="radio"/>            | No  |

7. (Continued) Please indicate the **number** of **full-time** staff members:

1

8. Does the NCP have dedicated **part-time staff members**?

- |                                  |     |
|----------------------------------|-----|
| <input checked="" type="radio"/> | Yes |
| <input type="radio"/>            | No  |

8. (Continued) Please indicate the **number** of **part-time** staff members:

4

8. (Continued) Please indicate the **percentage of time spent** on NCP matters for **each part-time** staff member:

20%, 30%, 30% and 80%

9.1 Have any **full-time** staff members **joined** the NCP during the year?

- |                                  |     |
|----------------------------------|-----|
| <input type="radio"/>            | Yes |
| <input checked="" type="radio"/> | No  |

9.1 (Continued) Please indicate **how many full-time** staff members **joined** the NCP during the year:

0

9.2 Have any **part-time** staff members **joined** the NCP during the year?

- |                                  |     |
|----------------------------------|-----|
| <input checked="" type="radio"/> | Yes |
| <input type="radio"/>            | No  |

9.2 (Continued) Please indicate **how many part-time** staff members **joined** the NCP during the year:

3

10.1 Have any **full-time** staff members **left** the NCP during the year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

10.1 (Continued) Please indicate **how many full-time** staff members **left** the NCP during the year:

0

10.2 Have any **part-time** staff members **left** the NCP during the year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

10.2 (Continued) Please indicate **how many part-time** staff members **left** the NCP during the year:

3

11. Did the NCP have a **dedicated budget** this year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

11. (Continued) If no, were **financial resources for promotional activities** allocated on an ad hoc basis when requested by the NCP?

<input type="radio"/>	Yes
<input type="radio"/>	No

11. (Continued) If no, were **financial resources for specific instances** allocated on an ad hoc basis when requested by the NCP?

Please select N/A (Not Applicable) if the NCP did not handle specific instances this year.

<input type="radio"/>	Yes
<input type="radio"/>	No
<input type="radio"/>	N/A

12. During the year, did the **human and financial resources** available to the NCP **allow it to:**

Please select "N/A" if the NCP was not invited/chose not to attend such events

	Yes	No	N/A
Handle specific instances in an efficient and timely manner	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Organise promotional events	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Attend NCP meetings at the OECD	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Attend events organised by other NCPs	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Attend events organised by stakeholders	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cover professional mediator fees or in-house mediator fees	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Conduct fact-finding research into specific instances	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

12. (Continued) If you have answered "no" to any of the above, please **specify:**

Many changes in the staff during the year.

**Additional comments** on the section **Human and financial resources:**

## B. Institutional arrangements - (d) Reporting

13. Does the NCP **report to the executive** on its activities?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

13. (Continued) If yes, **how often?**

<input type="radio"/>	On an ongoing basis
<input type="radio"/>	Less than once a year
<input checked="" type="radio"/>	Once a year
<input type="radio"/>	Twice a year
<input type="radio"/>	Three times a year
<input type="radio"/>	More than three times a year

14. Does the NCP **report to the legislative body** on its activities?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

14. (Continued) If yes, **how often**?

<input type="radio"/>	On an ongoing basis
<input type="radio"/>	Less than once a year
<input checked="" type="radio"/>	Once a year
<input type="radio"/>	Twice a year
<input type="radio"/>	Three times a year
<input type="radio"/>	More than three times a year

15. Please indicate **any other relevant transparency requirement(s)** (e.g. access to information or disclosure laws) applicable to the NCP in your country:

The Italian NCP and its officials are subject to laws and measures regulating transparency and integrity in the Public Administration.

**Additional comments** on the section **Reporting**:

All Annual NCP Reports to the OECD, the Initial Assessment and Final Statement of the Specific Instances are published on the Italian NCP Website. The Italian NCP is established by law and located into a Ministry and it is subject to all the regulations governing the public activity in terms of transparency, anti-corruption, accountability, right of access, right to privacy, duty to respond.

## C. Information and promotion - (a) Website

16. Does the NCP have a **website**?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

16. (Continued) If yes, please provide the **link**:

<https://pcnitalia.mise.gov.it/index.php/en/>

17.1 Are the following **items available** on the NCP website?

**Information about the Guidelines and the role of the NCP:**

	Yes	No	N/A
The text of the Guidelines	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
A description of the Guidelines	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
The OECD Due Diligence Guidance Documents	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Explanatory text about due diligence	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Information on the NCP and its mandate	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
The NCP Annual Report submitted to the OECD	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
The NCP's Report to the executive and/or legislative (if applicable)	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
The NCP's peer review report (if applicable)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

17.2 Are the following **items available** on the NCP website?

**Information about specific instances**

	Yes	No
Information on how to submit a specific instance	<input checked="" type="radio"/>	<input type="radio"/>
An online form to submit a specific instance	<input checked="" type="radio"/>	<input type="radio"/>
The NCP's rules of procedure	<input checked="" type="radio"/>	<input type="radio"/>
All final statements since 2011	<input checked="" type="radio"/>	<input type="radio"/>

17.3 Are the following **items available** on the NCP website?

**Information on promotional activities:**

	Yes	No
The NCP's promotional plan	<input checked="" type="radio"/>	<input type="radio"/>
Information on upcoming events promoting the Guidelines	<input checked="" type="radio"/>	<input type="radio"/>
Information on past events promoting the Guidelines	<input checked="" type="radio"/>	<input type="radio"/>

17.4 Are the following **items available** on the NCP website?

**Contact information:**

	Yes	No
Information on how to make an enquiry to the NCP	<input checked="" type="radio"/>	<input type="radio"/>
A phone number to reach the NCP directly	<input type="radio"/>	<input checked="" type="radio"/>
An email address to reach the NCP directly	<input checked="" type="radio"/>	<input type="radio"/>

**Additional comments** on the section **NCP website:**

## C. Information and promotion - (b) Promotional activities\*

18. Does the NCP have a **promotional plan** for the coming year(s)?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

19. Did the NCP **organise or co-organise events** to promote the Guidelines and/or the NCP during the year?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

20. Did the NCP make a **presentation** to promote the Guidelines and/or the NCP in **events organised by others**?

If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

21. Did the NCP make use of **social media** to communicate on NCP promotional activities during the year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

21. (Continued) If yes, please provide **additional details**:

22. Did the NCP hold a **stakeholder meeting** during the year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

23. Did the NCP **promote** the Guidelines among the **business community** during the year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

24. Did the NCP carry out any **training** on the Guidelines aimed at **businesses** during the year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

25. Did the NCP **promote** the Guidelines among **NGOs** during the year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

26. Did the NCP **promote** the Guidelines among **trade unions** during the year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

27. Did the NCP **promote** the Guidelines among **government agencies** during the year?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

28. Did the NCP **promote** the Guidelines among **embassies** abroad during the year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

29. Did the NCP **promote** the Guidelines to **investment promotion agencies** during the year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

30. Did the NCP focus on any of the following during **promotional activities** during the year:

	Yes	No
OECD Due Diligence Guidance for Responsible Business Conduct	<input checked="" type="radio"/>	<input type="radio"/>
OECD Due Diligence Guidance for Responsible Supply Chains in the Garment and Footwear Sector	<input checked="" type="radio"/>	<input type="radio"/>
Due Diligence for Responsible Corporate Lending and Securities Underwriting and/or Responsible Business Conduct for Institutional Investors	<input type="radio"/>	<input checked="" type="radio"/>
OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas	<input checked="" type="radio"/>	<input type="radio"/>
OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector	<input type="radio"/>	<input checked="" type="radio"/>
OECD-FAO Guidance for Responsible Agricultural Supply Chains	<input checked="" type="radio"/>	<input type="radio"/>

**Additional comments** on the section **Promotional activities**:

## D. Specific Instances - (a) NCP rules of procedure for handling specific instances

31. Does the NCP have **rules of procedure** describing the handling of specific instances?

- |                                  |     |
|----------------------------------|-----|
| <input checked="" type="radio"/> | Yes |
| <input type="radio"/>            | No  |

32. Are the rules of procedure available **online**?

- |                                  |     |
|----------------------------------|-----|
| <input checked="" type="radio"/> | Yes |
| <input type="radio"/>            | No  |

32. (Continued) If yes, please provide a **link**:

[https://pcnitalia.mise.gov.it/attachments/article/2035876/Handbook%20procedures%20instances%20EN\\_2019.pdf](https://pcnitalia.mise.gov.it/attachments/article/2035876/Handbook%20procedures%20instances%20EN_2019.pdf) text.

33. Were the NCP's rules of procedure **modified** this year?

- |                                  |     |
|----------------------------------|-----|
| <input type="radio"/>            | Yes |
| <input checked="" type="radio"/> | No  |
| <input type="radio"/>            | N/A |

**Additional comments** on the section **Rules of procedure**:

## D. Specific Instances - (b) Specific instance practicalities

34. Does the NCP **confirm receipt** of a specific instance submission?

Please select N/A if the NCP has never received a specific instance

- |                                  |     |
|----------------------------------|-----|
| <input checked="" type="radio"/> | Yes |
| <input type="radio"/>            | No  |
| <input type="radio"/>            | N/A |

35. Does the NCP **request feedback from the parties** on the procedure following the conclusion of a specific instance?

Please select N/A if the NCP has never received a specific instance

- |                                  |     |
|----------------------------------|-----|
| <input type="radio"/>            | Yes |
| <input checked="" type="radio"/> | No  |
| <input type="radio"/>            | N/A |

36. Has the NCP staff undergone **training in dispute resolution or problem solving** (e.g. mediation)?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

37. Did the NCP **engage professional mediators** during the year?

Please select N/A if the NCP did not receive a specific instance during the year

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No
<input type="radio"/>	N/A

38. Did the NCP staff or members conduct **mediation** this year?

Please select N/A if the NCP has never received a specific instance

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No
<input type="radio"/>	N/A

**Additional comments** on the section **Specific instance practicalities**:

## D. Specific Instances - (c) Reporting specific instances

39. Did the NCP receive **new specific instance** submissions during the year?

If yes, please also provide details in the **NCP Reporting Questionnaire Annex** document that will be uploaded at the end of the questionnaire.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

40. Did the NCP **close specific instances** during the year?

If yes, please also provide details in the **NCP Reporting Questionnaire Annex** document that will be uploaded at the end of the questionnaire.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

41. Of the specific instances that were already **in progress at the start of the year**, are there any that are still **ongoing at the end of the year**?

If yes, please also provide details in the **NCP Reporting Questionnaire Annex** document that will be uploaded at the end of the questionnaire.

Select N/A if no specific instances were in progress at the start of the year.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No
<input type="radio"/>	N/A

42. Did the NCP **follow up** on a case during the year?

If yes, please also provide details in the **NCP Reporting Questionnaire Annex** document that will be uploaded at the end of the questionnaire.

Select N/A if no specific instances were concluded before the start of the year.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No
<input type="radio"/>	N/A

43. Is the OECD database of specific instances (<https://mneguidelines.oecd.org/database/>) **accurate and up to date** with regard to cases handled by the NCP?

Select N/A if the NCP has never received a specific instance.

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No
<input type="radio"/>	N/A

43. (Continued) Please provide **details** (missing cases, out of date entries, broken links, etc.) in the box below:

**Additional comments** on the section **Reporting specific instances**:

## E. Peer learning and peer reviews

44. Did the NCP take part in the following **activities with other NCPs** during the year:

	Yes	No
Host a peer learning activity	<input type="radio"/>	<input checked="" type="radio"/>
Participate in peer learning activities hosted by other NCPs	<input type="radio"/>	<input checked="" type="radio"/>
Co-operate with other NCPs in handling specific instances	<input checked="" type="radio"/>	<input type="radio"/>
Provide mentoring/capacity building to another NCP	<input checked="" type="radio"/>	<input type="radio"/>

45. Is the NCP interested in hosting an **NCP learning/experience-sharing event** in 2022?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

46. Which **topic** would the NCP consider to be a priority to cover in a **peer learning event**?

47. Is the NCP interested in **participating** in developing **tools for use** by NCPs?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

48. Is the NCP interested in acting as a **peer reviewer** in the future?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

If yes, please specify the **semester** and the **year**:

**Additional comments** on the section **Peer-learning and peer reviews**:

## F. Policy coherence\*

49. Have the Guidelines been referred to in **national legislation/regulations/policies** adopted during the year?

(e.g. on responsible business conduct; non-financial reporting, export credits regulation, public procurement)

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No
<input type="radio"/>	N/A

49. (Continued) Please provide a **short summary** and a **link** to the legislation.

If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

50. Did your country adopt a **National Action Plan (NAP)** this year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

50. (Continued) Please indicate which **type of National Action Plan**:

<input type="checkbox"/>	NAP on Business and Human Rights
<input type="checkbox"/>	NAP on Corporate Social Responsibility
<input type="checkbox"/>	NAP on Responsible Business Conduct

50. (Continued) Please provide a **link to the NAP on Business and Human Rights**:

If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

50. (Continued) Did the **NAP on Business and Human Rights** make **reference** to:

	Yes	No
The Guidelines?	<input type="radio"/>	<input type="radio"/>
The NCP?	<input type="radio"/>	<input type="radio"/>

50. (Continued) Was the NCP involved in the development of the NAP? If yes, please specify the role of the NCP in the comments at the end of this section.

<input type="radio"/>	Yes
<input type="radio"/>	No

50. (Continued) Please provide a **link to the NAP on Corporate Social Responsibility**:

If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

50. (Continued) Did the **NAP on Corporate Social Responsibility** make **reference** to:

	Yes	No
The Guidelines?	<input type="radio"/>	<input type="radio"/>
The NCP?	<input type="radio"/>	<input type="radio"/>

50. (Continued) Was the NCP involved in the development of the NAP? If yes, please specify the role of the NCP in the comments at the end of this section.

<input type="radio"/>	Yes
<input type="radio"/>	No

50. (Continued) Please provide a **link to the NAP on Responsible Business Conduct**:

If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

50. (Continued) Did the **NAP on Responsible Business Conduct** make **reference** to:

	Yes	No
The Guidelines?	<input type="radio"/>	<input type="radio"/>
The NCP?	<input type="radio"/>	<input type="radio"/>

50. (Continued) Was the NCP involved in the development of the NAP? If yes, please specify the role of the NCP in the comments at the end of this section.

<input type="radio"/>	Yes
<input type="radio"/>	No

51. Was a NAP **in development** this year?

<input type="radio"/>	Yes
<input checked="" type="radio"/>	No

51. (Continued) If yes, please indicate **which NAP**:

<input type="checkbox"/>	NAP on Business and Human Rights
<input type="checkbox"/>	NAP on Corporate Social Responsibility
<input type="checkbox"/>	NAP on Responsible Business Conduct
Other:	

51. (Continued) If yes, did the NCP **participate in the development** of the NAP? If yes, please specify the role of the NCP in the comments box at the end of this session.

<input type="radio"/>	Yes
<input type="radio"/>	No

52. Did the NCP inform officials responsible for the following areas of its relevant statements and reports?

	Officials responsible for trade missions	Officials responsible for foreign trade and investment incentives	Officials responsible for public procurement
Yes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
No	<input checked="" type="radio"/>	<input checked="" type="radio"/>	<input checked="" type="radio"/>
N/A: The NCP did not publish any statement this year	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

53. Does your national legislation or policy on public procurement refer to the **Guidelines** and/or **OECD due diligence instruments** and/or to the **NCP process**?

<input checked="" type="radio"/>	Yes
<input type="radio"/>	No

53. (Continued) Please provide a **link** to the legislation.

If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

GPP social criteria for the textile sector: [https://www.gazzettaufficiale.it/do/gazzetta/serie\\_generale/3/pdfPaginato?dataPubblicazioneGazzetta=20170128&numeroGazzetta=23&tipoSerie=SG&tipoSupplemento=GU&numeroSupplemento=0&progressivo=0&edizione=0&elenco30](https://www.gazzettaufficiale.it/do/gazzetta/serie_generale/3/pdfPaginato?dataPubblicazioneGazzetta=20170128&numeroGazzetta=23&tipoSerie=SG&tipoSupplemento=GU&numeroSupplemento=0&progressivo=0&edizione=0&elenco30)

54. To what extent has the NCP engaged or exchanged with **public procurement officials/practitioners**?

<input type="checkbox"/>	As part of a public procurement process	
<input type="checkbox"/>	As part of dedicated events or training	
<input type="checkbox"/>	Other	
<input checked="" type="checkbox"/>	N/A: the NCP has not engaged or exchanged with public procurement officials/practitioners	

55. Please identify any specific **initiatives/good practices** involving **public procurement and RBC** in your country:

According to the indication contained in the Communication of the European Commission "Integrated product policy, developing the concept of environmental life cycle", and in compliance with paragraph 1126, article 1, of law 296/2006 (financial law 2007), the former Ministry of the Economic Development contributed to the elaboration of the "Action plan for the environmental sustainability of public administration consumption", i.e. the National Action Plan on Green Public Procurement (PAN GPP), developed under the responsibility of the Ministry of the Ecological Transition. It aims to direct public expenditure towards energy efficiency and savings in the use of resources, in particular the reduction of CO2 emissions, the reduction of the use of dangerous substances and the production of waste. The Plan identifies eleven categories of products and services for which "Minimum Environmental Criteria" (CAM) should be defined, i.e. environmental requirements linked to the various phases of the procurement. The Minimum Environmental Criteria adopted by ministerial decree, are social, environmental and economic requirements aimed at directing the choices of the public administrations towards products and services with the highest sustainability value from an environmental point of view and along the life cycle, taking into account market availability. They are called "minimum" as they are considered the basic elements that should characterize the preferable purchasing procedures from an environmental point of view. The definition of the CAM is one of the tasks assigned to the GPP Management Committee which avails itself, for their elaboration, of technical working groups made up of representatives and experts of the Public Administrations and central purchasing bodies, research institutions, universities, as well as by representatives of the trade associations of economic operators in the reference sector. A guide for the integration of social aspects in public procurement was adopted by decree of the former Ministry of the Environment dated 6/6/2012. It provides operational indications to take into account the social aspects in the definition of public administration calls for tenders, in the case of supply contracts, service contracts and works contracts. It takes into account various social aspects related to the broad definition of "socially responsible public procurement" (SRPP) developed by the EU Commission. One of the main examples of integration on social criteria in the CAM is that for the supply of textile products (see answer to question 53) where social criteria have been established for three phases of the procurement process, namely in the selection of candidates, in the rewarding criteria and in the contractual execution clauses.

56. Please include any **other examples of policy coherence activities**:

During the year, the NCP office has contributed to the works of the EU Council Working Party on Company Law related to the development of the Directive on Corporate Sustainability Due Diligence, by providing advice to the national delegation in the Working party and comments on the different versions of the text. The NCP office also provided comments on the European Commission legislative proposal to ban the marketing of goods made with forced labour. Moreover, the NCP office provided comments on the proposal for an EU regulation establishing a general framework for setting eco-design requirements for sustainable products, related to RBC issues.

**Additional comments** on the section **Policy Coherence**:

## G. Challenges

57. Has the NCP faced any particular **challenge(s)** it would like to highlight this year?

No.

**Additional comments** on the section **Challenges**:

## Annex - NCP Promotional activities and Specific instances

**Additional materials** (e.g. rules of procedure, legislations, flyers, other promotional materials) may be uploaded on the next page.

## Last page before submission

You have reached the **last page of the questionnaire before submitting your responses** to the OECD Secretariat.

Before submitting the questionnaire by clicking on "**Submit**", you may view your responses by clicking on the "**Print**" icon and save your responses by clicking on the "**Save progress and resume later**" icon at the bottom of the page.

Please click on "**Submit**" to submit the questionnaire.